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REAL ESTATE LAW

BEST SELLER!

BC Real Estate Practice Manual

A lawyer's day-to-day guide to conveyancing

Although an efficient conveyancing practice may involve delegation to support staff, lawyers are ultimately responsible for ensuring a conveyance is properly managed and advice is sound. In addition to complete coverage of the necessary stages of a conveyance, *British Columbia Real Estate Practice Manual* guides you through practice issues you are most likely to confront that require your expertise, including discussion of real estate licensee regulation, tax considerations for both buyers and sellers, undertakings, and collapsing deals. Mainly focused on residential property, this resource also provides a summary of considerations in commercial conveyances.

With this resource, you will be able to:

- quickly spot and avoid common conveyancing practice errors and mistakes
- refer to statutes and cases to start your investigation of any substantive law issues that arise
- access over 125 conveyancing forms and precedents to save you time

Online-only: \$239/year

Print + online package: \$309

 cle.bc.ca/776

Conveyancing Deskbook

Legal support staff's step-by-step guide to conveyancing in BC

Conveyancing involves so many details that it is hard to keep track of all the tasks you need to complete. *Conveyancing Deskbook* offers you practical, step-by-step instructions for all tasks involved in transferring land in BC. With checklists for each step in the process, practice notes for acting for the purchaser and the lender, over 70 forms and precedents, and a glossary of common terms, this manual will guide you through a problem-free conveyance.

With this resource, you will be able to:

- understand the purpose and importance of each step in the conveyancing process
- confirm you haven't missed a step by consulting thorough checklists
- access a collection of conveyancing forms and precedents

Online-only: \$194/year

Print + online package: \$279

 cle.bc.ca/785



For complete information, including table of contents, follow the links beside this symbol.

BEST SELLER!

Land Title Practice Manual

Your inside look into the BC Land Title and Survey Authority

Published under authority of the Land Title and Survey Authority of BC (L TSA), *Land Title Practice Manual* is the reference resource for BC conveyancers. Used by L TSA staff when reviewing registration applications, this indispensable resource provides you with the full *Land Title Act* containing section-by-section commentary with applicable forms, practice tips, and case summaries. In addition, you will find annotated relevant sections of over 20 other statutes and regulations affecting land title practice. Examples of documents acceptable to the L TSA, guidance on instrument registration, and a survey of liens and charges are also included as handy materials.

With this resource, you will be able to:

- understand the perspective of L TSA staff who review applications
- reduce your risk of L TSA defect notices
- quickly obtain answers to your questions about land title submissions

Online-only: \$319/year

Print + online package: \$619

 cle.bc.ca/775

Land Title Electronic Forms Guidebook

Prepare your electronic land title forms with accuracy

Since introducing e-filing, the accuracy and precision of conveyancers filling out land title forms has never been more important for land title application registrations. Published under authority of the Land Title and Survey Authority of BC, the *Land Title Electronic Forms Guidebook* assists you in proper completion of land title forms in BC. This guide begins with a discussion of select *Land Title Act* provisions and the Director of Land Titles' general requirements. Subsequent chapters each focus on a specific form, taking you step-by-step through how to complete each field, and providing you with pointers, recommendations, and mistakes to avoid.

With this resource, you will be able to:

- rapidly complete land title applications with fewer errors
- understand the idiosyncrasies of each electronic land title form
- reduce the frustration of working with electronic registration technology

Online-only: \$29/year

Print + online package: \$84

 cle.bc.ca/780

BC Mortgages Practice Manual

Navigate each step of a mortgage transaction—from receipt of instructions to closing—with confidence

British Columbia Mortgages Practice Manual covers almost every practical issue that can arise from the wealth of rules and regulations that govern mortgage lending in British Columbia. This resource offers you topic-by-topic guidance through the entire mortgage process from receiving lender's instructions and conducting searches to preparing mortgage documents and concluding the mortgage, focusing on the residential mortgage transaction but also discussing special considerations for commercial mortgages.

With this resource, you will be able to:

- understand the legal principles underlying the mortgage process
- refer to over 80 precedents including search letters, file documentation, opinions, and special mortgage templates
- ensure you don't miss a step with checklists for client verification, mortgage procedure, drafting, and PPSA registration

Online-only: \$114/year

Print + online package: \$309

 cle.bc.ca/777

BC Real Estate Development Practice Manual

Your guide to real estate development law, practice, and procedure

To effectively serve developer and municipal clients, you need a strong command of the legal principles as well as an understanding of the real estate development process. With the *British Columbia Real Estate Development Practice Manual*, you have a concise guide to each phase of the development process, from land acquisition to financing and marketing the project, with discussion of the unique planning and regulatory environment in the City of Vancouver, and considerations for development on First Nations lands.

With this resource, you will be able to:

- understand the real estate development process in the context of current legal developments to effectively serve your clients
- save time searching for Vancouver-specific real estate development procedures and regulations
- quickly access a collection of over 70 real estate development forms and precedents

Online-only: \$104/year

Print + online package: \$309

 cle.bc.ca/778



Real Estate Financing—Annotated Precedents

Document your real estate financing deal with ease

Financing construction projects is complicated and involves many aspects of corporate and commercial law. *Real Estate Financing—Annotated Precedents* offers you over 20 precedents for commitment letters, mortgages, general security agreements, covenants, collateral documents, and more. Complete with commentary, practice tips, case law, and legislation, this resource gives you an overview of common challenges encountered in construction financing and how to respond to or circumvent them.

With this resource, you will be able to:

- draft appropriate financing documents to support a development deal
- understand when and why each document is used
- help your lending clients manage risk
- develop strategy to help your clients negotiate advantageous financing for their projects

Online-only: \$114/year

Print + online package: \$329

 cle.bc.ca/781

OFTEN CITED BY COURTS!

BC Strata Property Practice Manual

What you need to know to practise strata property law with success

BC continues to undergo a high level of new strata construction and conversions, with windups now growing in number. With challenging legislative amendments and an active litigation and administrative law environment, the *British Columbia Strata Property Practice Manual* is your must-have resource for doing legal work in the strata property context. Focused on the nuances of practice in light of changing authorities, this manual explains requirements for creation, governance, operation, phasing, and winding up of a strata corporation, as well as financing, insurance, collections, rental, employment, human rights, and privacy issues. Relied on and cited by courts and tribunals, the manual offers help for legal professionals grappling with traditional and new venues for resolving strata disputes.

With this resource, you will be able to:

- read a strata plan and understand required land title filings
- work with the distinctions between strata lots, CP, and LCP
- gain confidence in your grasp of how sections operate and the meaning of types
- work effectively with strata bylaws
- advise your strata corporation, strata council and executive, section executive, strata lot owner, tenant, or occupant, strata manager, owner developer, and local government clients on their rights and responsibilities
- save drafting time with over 50 strata property forms and precedents

Online-only: \$114/year

Print + online package: \$319

 cle.bc.ca/788

BC Real Property Assessment Manual

The A to Z of real property assessment

Are you familiar with all aspects of real property assessment from initial assessment through to appeal of Property Assessment Appeal Board (PAAB) decisions? Let the experts in this area lead you through the substantive law, practice, and procedure of real property assessment and taxation in BC. This manual covers all the necessary topics: assessment authorities, assessable property, classification, valuation, exemption, equity, appeal proceedings, and First Nations properties.

With this resource, you will be able to:

- understand the full system and structure of real property assessment and taxation in BC
- competently advise your clients on disputing assessments
- access the full consolidated text of relevant legislation and the PAAB Rules in one place

Online-only: \$299/year

 cle.bc.ca/779

Commercial Leasing—Annotated Precedents

Leading commercial lawyers open their files to help you draft your lease

Imagine being able to access a vault of commercial lease precedents from some of BC's leading commercial lawyers. *Commercial Leasing—Annotated Precedents* offers you a premiere collection of samples for an offer to lease, full leases for various scenarios, agreements related to leasing, and special commercial lease provisions, along with commentary about concerns such as tax, financing, default, and registration.

With this resource, you will be able to:

- understand commercial lease clauses you use every day and know exactly why each is there
- improve your negotiating position by understanding both landlord and tenant points of view
- know what's critical to include in your lease and what you can afford to give up in negotiation

Online-only: \$104/year

Print + online package: \$289

 cle.bc.ca/782



WILLS, ESTATES, AND TRUSTS LAW

Annotated Estates Practice

Your portable estates law library

Annotated Estates Practice is your indispensable compilation of BC wills and estates statutes, rules, and regulations. Designed for portability, this resource is convenient for use both at the office and in court. It is annually updated by experienced estates lawyers who annotate key statutes as well as the relevant Supreme Court Civil Rules with summaries of important decisions. Also included are former statutes and a table of concordance from the former statutes for ease of use.

With Annotated Estates Practice, you will be able to:

- easily access core materials for your wills and estates practice in one place
- efficiently begin the search for answers to your wills and estates question
- easily understand the courts' interpretation of specific sections of key statutes and rules

Online-only: \$154/year

Print + online package: \$184

 cle.bc.ca/848

BC Estate Planning and Wealth Preservation

Create effective estate plans that fulfill your clients' wealth preservation goals

The legal profession is experiencing the largest intergenerational transfer of wealth in history. *British Columbia Estate Planning and Wealth Preservation* is your comprehensive guide to effective estate planning techniques for complicated portfolios. Focused on tax-based planning in BC, this manual is designed to accompany *Wills and Personal Planning Precedents: An Annotated Guide* by providing commentary and annotated forms to equip you to create trusts and other wealth preservation tools to complement your client's will.

With this resource, you will be able to:

- determine a sensible approach for your clients' estate planning needs
- create practical estate plans to preserve your clients' and their families' wealth
- confidently handle a wide range of client estate portfolios and assets

Online-only: \$239/year

Print + online package: \$319

 cle.bc.ca/847



For complete information, including table of contents, follow the links beside this symbol.



“I am an estate and trust litigator. When faced with a new or less than common issue, particularly in administration or planning, my starting point is always CLEBC’s

wills, estates, and trusts publications (especially the online versions).

BC Estate Planning and Wealth Preservation along with *BC Probate and Estate Administration Practice Manual* provide me with current and practical answers, *Annotated Estates Practice* is an easy way to stay up to date on new cases, and *Wills and Personal Planning Precedents* embody best practice standards for drafting.

I can’t say enough about how valuable the wills, estates, and trusts resources available through CLEBC truly are.”

~ Amy Mortimore, Partner, Clark Wilson LLP



“From the moment I moved back to BC, I was excited to discover all the concrete and practical sourcebooks, practice manuals, and precedents from CLEBC—up to date and

specific to BC law. Having practised in another province without such one-stop practical guides, I know how lucky we are.

In wills and estates, I have found CLEBC’s *Wills and Personal Planning Precedents*, annotated statutes, and sourcebooks invaluable.”

~ Monique Shebbeare, Lawyer

BEST SELLER!

BC Probate and Estate Administration Practice Manual

Manage your probate and estate matters with confidence

If you work in estate administration, you know there is a high potential for error. Reduce the risk with *British Columbia Probate and Estate Practice Manual*, which takes you step by step through handling probate and estate matters in BC. This longstanding manual is the answer to all your probate and estate administration questions, from initial contact with a personal representative to post-grant issues. This manual also covers difficult tax and conflict of laws issues, as well as potential areas for estate litigation.

With this resource, you will be able to:

- confidently advise personal representatives on how to successfully administer an estate
- prepare for and make probate and estate administration applications
- better avoid and handle contentious areas during the estate administration process

Online-only: \$239/year

Print + online package: \$339

 cle.bc.ca/845

BEST SELLER!

Wills and Personal Planning Precedents: An Annotated Guide

Save time and draft wills that your clients can understand

Clients are demanding legal documents they can comprehend, and wills clients are no exception. Immensely popular, *Wills and Personal Planning Precedents: An Annotated Guide* is your must-have tool for preparing plain language wills. It is the place to find BC-focused sample clauses for wills, powers of attorney, and other related documents. This guide also includes sample client questionnaires, forms, and letters along with commentary by Peter W. Bogardus, QC (retired), Mary B. Hamilton, and Sadie L. Wetzel explaining the use of clauses and alerting you to relevant law.

The online version features CLEBC’s document builder which allows you to select clauses, create complete documents, and save and download documents for future use.

With this resource, you will be able to:

- draft wills and related documents more quickly and confidently
- fulfill your clients’ need for clear understanding of their wills
- become more efficient by spending less time interpreting documents with each client

Online-only: \$239/year

Print + online package: \$319

 cle.bc.ca/846

FAMILY LAW

BEST SELLER!

BC Family Practice Manual

Your A to Z guide to family law practice and procedure

There are many decisions to make about how to proceed in a family law file—which Act applies, should you mediate or start an action, and which court should you proceed in. Let the *British Columbia Family Practice Manual* be your guide to the choices to make, the steps to follow in a process, the time limits that govern, and the forms you need to complete. With case law on procedural issues as well as specialized chapters on indigenous family law issues, adoption, and child protection, this manual provides you with the direction you need to confidently advise and manage your family law clients' issues.

With this resource, you will be able to:

- smoothly navigate family law processes such as settlement, obtaining interim relief, trial and trial alternatives, obtaining costs, drafting and enforcing orders, and appeals
- save time drafting court documents by accessing over 200 family law forms and precedents
- effectively maintain your family law files by using file management checklists

Online-only: \$219/year

Print + online package: \$309

 cle.bc.ca/800

BEST SELLER!

Family Law Sourcebook for BC

The efficient way to find key principles and cases in BC family law

Need to know the current state of the law on an issue in your family law file? Turn to the *Family Law Sourcebook for British Columbia* first to get a complete understanding of the legal principles and leading case law on all of the issues you face in BC family law. For over 25 years, this is the trusted resource that the BC bench and bar keep at their fingertips.

With this resource, you will be able to:

- easily find the current law on issues such as care of children, child support, property division, pension division, spousal support, adoption, and child protection
- quickly go to the leading cases so you can spend more time looking for specific decisions suited to your facts
- understand the relationship between specific issues in the BC family law context

Online-only: \$219/year

Print + online package: \$309

 cle.bc.ca/801



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"It happens to all of us. You wake up in a cold sweat in the middle of the night with an issue running through your head. Who you gonna call? Don't worry. Ease your mind. It will

be okay. First thing in the morning, pull out CLEBC's *BC Family Practice Manual*. There you will find the answer.

Organized, in a practical format, is the latest information with respect to all of the elements of a family law case. Still feeling a bit uneasy? Look at the list of editorial board members and contributing authors. It is a "who's who" of dispute resolution professionals in British Columbia. They have taken the time and applied their considerable expertise in ensuring the manual is up to date with references to the most current case authorities. The manual is a must have reference tool. Don't delay! Get it now!"

—Colin A. Millar, Q.Arbitrator, Partner, Richards Buell Sutton LLP

Family Law Agreements—Annotated Precedents

Your time-saving tool for drafting family law agreements

Drafting family law agreements requires careful consideration and can be time-consuming, especially when you may not have a large collection of clauses to choose from. With *Family Law Agreements—Annotated Precedents*, you have access to carefully considered precedents of some of BC's most accomplished family law lawyers. To help you draft effective agreements, this tool gives you sample clauses, commentary explaining the law and best use of the clauses, and tax advisories throughout. The online version features CLEBC's document builder which allows you to select clauses to build and save agreements to download into your files.

The online version features CLEBC's document builder which allows you to select clauses, create complete documents, and save and download documents for future use.

With this resource, you will be able to:

- conveniently build a collection of family law clauses that are updated annually
- quickly access a wide-range of clauses to fit your client's situation
- understand the tax considerations when advising on specific arrangements for a family law agreement

Online-only: \$219/year

Print + online package: \$309

 cle.bc.ca/802



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Want to purchase today, but prefer a monthly payment plan? Ask about our Easy Pay Plan, which provides you with monthly payments for publications you need now.

Call Customer Service at 604.893.2121 or 1.800.663.0437 to learn more today.

BEST SELLER!

Annotated Family Practice

All the family law legislation you need in one place

In the fast pace of family law, you need quick access to case law and legislation frequently. *Annotated Family Practice* is your invaluable and portable compilation of all core BC family law statutes, rules, regulations, guidelines, and practice directions. Leading family law lawyers have selected and prepared succinct summaries of significant cases you need to know about under key legislation, such as the Child Support Guidelines, the *Family Law Act*, and the *Child, Family and Community Service Act*.

With this resource, you will be able to:

- access the language of the key Acts, Rules, and Regulations that govern a family law matter
- quickly identify leading cases under specific sections of legislation
- find the Child Support Guidelines table amount of support easily
- look at key sections of the Spousal Support Advisory Guidelines

Online-only: \$154/year

Print + online package: \$184

 cle.bc.ca/803

Desk Order Divorce: An Annotated Guide

Put together desk order packages that won't be rejected

Filing the simplest desk order divorce can be complicated. Avoid errors and rejection at the registry with the help of *Desk Order Divorce: An Annotated Guide*. This compact resource provides you with step-by-step guidance on how to put together a successful desk order divorce package. Included is commentary from expert judges and lawyers explaining desk order procedure and strategy, as well as a copy of each required form complete with annotations of sample provisions, practice tips, relevant legislation, and key case law.

With this resource, you will be able to:

- rapidly prepare desk order divorce application packages
- understand and navigate the peculiarities of desk order divorces
- reduce the number of times your desk order divorce is reviewed by the court registry

Online-only: \$94/year

 cle.bc.ca/805

Family Law Deskbook

Legal support staffs' "go-to" manual for managing family law files

Whether you are already working in or are new to a family law practice, you need a resource to help you manage the many aspects of a family law file—from file organization to document preparation and filing. With the *Family Law Deskbook* at arm's reach, you have quick and easy access to explanations of why the law firm is organized the way it is, what your role is, how to find information, how to complete documents, and, importantly, how to communicate with clients. Checklists, charts, forms, and sample documents provide you with tools to help you work most efficiently. Succinct and clear explanations of legal concepts help you understand the context of your work in a family law file.

With this resource, you will be able to:

- speedily complete tasks with over 100 precedents unique to family law support staff needs
- verify your work against comprehensive checklists
- find answers to common practice issues quickly
- train new staff with the assistance of a comprehensive resource
- help the firm maintain efficient file management systems

Online-only: \$104/year

 cle.bc.ca/807





LITIGATION

Discovery Practice in British Columbia

Discovery: Your key to reaching settlement or gaining an edge at trial

The tools of discovery are powerful with the potential to strengthen your case and weaken the other party's. With *Discovery Practice in British Columbia*, you have access to analysis of the latest case law and practice tips for all discovery tools including document discovery, examination for discovery, pre-trial examination of a witness, interrogatories, and more. Scripts on making and defending objections, checklists, and hundreds of sample forms help you to use discovery procedures to effectively build your case.

With this resource, you will be able to:

- determine strategic approaches for obtaining and giving document production
- ask the right questions and make effective objections at examinations for discovery
- assert and attack privilege claims
- skillfully use discovery evidence at trial

Online-only: \$219/year

Print + online package: \$289

 cle.bc.ca/759

Supreme Court Chambers Orders—Annotated

Draft common chambers orders with ease

Careful preparation for a chambers application is essential to your case. *Supreme Court Chambers Orders—Annotated*, prepared by members of the Bench, Bar, and Court Registry, offers you a collection of over 80 sample chambers orders. This manual includes the text of the Supreme Court Civil Rule or section of the Act on which the application is based, what you need to include in the notice of application and supporting material, and case authority for the application.

With this resource, you will be able to:

- draft chambers applications that will get you the order you want
- save time drafting routine chambers orders
- reduce the number of times your chambers orders are rejected or reviewed by the court registry

Online-Only: \$104/year

Print + online package: \$299

 cle.bc.ca/755

BC Civil Trial Handbook

Why go to court alone? Take your mentor with you!

From your first client meeting, every step you take in a file could become part of your trial preparation. The *British Columbia Civil Trial Handbook* is your guide to preparing a case that will be litigated in the BC Supreme Court. You have access to succinct explanations and techniques of leading advocates on pleading your case, managing pre-trial procedures, preparing your evidence and challenging others', and conducting the trial before a judge or a jury. Checklists of considerations for each stage of trial preparation and sample trial documents are designed to help you with trial management.

With this resource, you will be able to:

- access the knowledge of seasoned advocates for each step of litigation, from the client retainer to obtaining costs
- get organized for trial with a sample trial brief, litigation budget, and trial preparation checklist
- quickly search for support with evidence, witnesses, and objections while in the courtroom

Online-only: \$44

Print + online package: \$219

 cle.bc.ca/765

Introducing Evidence at Trial

How to handle evidence like seasoned counsel

Evidentiary issues can arise at any time in your civil or criminal law case and you often need quick access to recent law and guidance on how to introduce or object to particular evidence. *Introducing Evidence at Trial: A British Columbia Handbook* is your trial companion, offering you access to clear statements of the rules of evidence, practice pointers and strategies for leading different types of evidence, and checklists and scripts to help you in the courtroom.

With this resource, you will be able to:

- understand the evidentiary proof you need in your case and spot weaknesses in the other party's case
- better understand the rules of evidence and use them effectively in your case
- more effectively argue for the admission or exclusion of evidence
- confidently lead and object to evidence in a trial

Online-only: \$54/year

Print + online package: \$259

 cle.bc.ca/768



For complete information, including table of contents, follow the links beside this symbol.



Expert Evidence in BC Civil Proceedings

Your guide to finding, choosing, and using an expert

Expert opinion plays a critical role in most civil cases—and litigators should know how to use experts to their full advantage. *Expert Evidence in British Columbia Civil Proceedings* will help you handle BC's distinctive expert evidence rules. Practical and portable, this guidebook offers analysis of case law and advice on tactics and tools so you can effectively select, brief, lead, and attack expert evidence. With the view from the bench, you can learn what makes a powerful expert opinion presentation in the eyes of a trial judge. Specialized topics also include expert evidence in mediations and before administrative tribunals.

With this resource, you will be able to:

- identify when and how to use expert opinions
- analyze how to lay the factual basis for an expert opinion
- present your expert evidence so it effectively supports your case
- better prepare your expert for the witness stand

Online-only: \$44/year

Print + online package: \$194

 cle.bc.ca/758

OFTEN CITED BY COURTS!

Civil Jury Instructions

The only full set of civil jury instructions in Canada

Jury trials involve an immense amount of work, especially when it comes to researching and writing charges. With approximately 100 standard, plain language instructions on jury trial procedure, evidence, torts, defences, and damages, *Civil Jury Instructions* does the heavy lifting for you. User notes and annotations to the instructions alert you to the relevant legal authorities, provide warnings, and offer alternative language. Checklists, sample questions, and a user guide help you effectively prepare for your jury trial.

With this resource, you will be able to:

- understand the specific evidence required to prove a particular action or defence
- save time researching, drafting, and updating your collection of civil jury instructions
- effectively prepare for trial

Online-only: \$239/year

Print + online package: \$319

 cle.bc.ca/750

Civil Appeal Handbook

The classic guide to appellate court practice

The *Civil Appeal Handbook* is your comprehensive companion to civil appellate law, practice, and procedure in British Columbia. Holly Brinton and Peter Senkpiel have thoroughly researched the many hundreds of cases on appellate practice to create this definitive text supported by ample references to statutes, case law, and academia. You will be confident in dealing with all appellate issues from the BC Court of Appeal's jurisdiction through to issues arising post-hearing.

With this resource, you will be able to:

- plan an appeal strategy after reviewing your client's situation
- understand the nuances of appellate court procedure
- identify opportunities for persuasive advocacy during the appeal process

Online-only: \$219/year

Print + online package: \$289

 cle.bc.ca/764

Provincial Court Small Claims Handbook

Everything you need to know to work on a small claims file

Success in Small Claims Provincial Court requires specialized knowledge and abilities. *Provincial Court Small Claims Handbook* guides you through all of the unique steps in Small Claims Court, from starting an action to enforcing an order. It also explains the small claims jurisdiction carved out for the Civil Resolution Tribunal. Designed to complement CLEBC's *Small Claims Act and Rules—Annotated*, this resource offers you quick access to important cases, practice points, and forms so you can effectively advocate for your client in court or help them understand the Civil Resolution Tribunal process.

With this resource, you will be able to:

- decide whether Small Claims Court is right for your client's issue
- access quickly important case law on procedure
- confidently prepare for and appear in Small Claims Court
- assist clients who will proceed before the Civil Resolution Tribunal

Online-only: \$94/year

Print + online package: \$279

 cle.bc.ca/756



OFTEN CITED BY COURTS!

Practice Before the Registrar

Know what to expect at your registrar's hearing

Faced with a hearing before a Supreme Court or Court of Appeal registrar and don't know what to do? Turn to *Practice Before the Registrar* for guidance from the Registrars themselves and from experienced practitioners. Learn when and why to seek a hearing, the procedure to get your hearing, what happens at the hearing, and steps to take after the hearing. With clear discussions of the law and procedure and 80 sample forms, this resource will help you smoothly navigate the many types of hearings before the registrar, from costs assessments, family law references, bankruptcy matters, and settling orders to reviews and appeals.

With this resource, you will be able to:

- understand when to go before a registrar in your client's case
- efficiently prepare for a registrar's hearing
- confidently advocate at a registrar's hearing with knowledge of practice and procedure

Online-only: \$104/year

Print + online package: \$289

 cle.bc.ca/753

"As Registrar, the most common saying I hear is 'I've never done [a registrar's hearing] before'. The manual puts you in the position of knowing what needs to be done. Essentially, [*Practice Before the Registrar*] provides a measure of experience in a single volume."

- Scott Nielsen, District Registrar, Supreme Court of BC

Small Claims Act and Rules: Annotated

Your handy Small Claims Court Act and Rules with commentary

Small Claims Court may be the right court to take your client's case. With *Small Claims Act and Rules—Annotated*, you have quick and easy access to the complete text of the *Small Claims Act* and Small Claims Rules along with annotations of case law selected and summarized by provincial court judges. Designed to complement CLEBC's *Provincial Court Small Claims Handbook*, this resource is your guide to getting the right outcome for your client in Small Claims Court.

With this resource, you will be able to:

- quickly refer to the Rule or section of the Act that you need
- access important case law on procedural and substantive law issues
- confidently advise your client and appear in Small Claims Court

Online-only: \$184/year

Print + online package: \$269

 cle.bc.ca/757

Public Guardian and Trustee Handbook

The insider's guide to dealing effectively with the Public Guardian and Trustee

From simple conveyances to complex settlements, many files involve the Public Guardian and Trustee. With the *Public Guardian and Trustee Handbook* you have quick access to comprehensive information on the role and responsibility of the Public Guardian and Trustee in files involving services to adults, services to children and youth, estate and personal trust services, and class proceedings. Sample forms and specific guidance on requesting information from the Public Guardian and Trustee help to guide you through this special area of practice.

With this resource, you will be able to:

- recognize when and how the Public Guardian and Trustee will be involved in your client's case
- understand your client's obligations when the Public Guardian and Trustee is involved in the case
- access tips on practice and procedure when interacting with the Public Guardian and Trustee

Online-only: \$104/year

Print + online package: \$289

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Regular Updates

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Featured Contributor

STEPHEN HAMILTON

BC Strata Property Practice Manual



This year's featured publications contributor is Stephen Hamilton of Hamilton & Company. Stephen practises in the areas of strata property and civil litigation. He is a longtime contributing author and editorial board member of CLEBC's recently updated *BC Strata Property Practice Manual*.

Stephen began working on strata property files when the *BC Condominium Act* was in still force. Over time, strata property became an increasingly significant part of his practice as the late 1990s arrived and BC's multi-family condominium market steadily grew.

With CLEBC, Stephen first started contributing after a colleague reached out to him for his strata property law expertise. Since then, Stephen has been a presenter and materials author for CLEBC's strata property law courses, and continues to be actively involved with the *BC Strata Property Practice Manual*.

In his work, Stephen uses the *BC Strata Property Practice Manual* on a regular basis as a helpful resource for refreshing himself on strata governance matters or for quick access to leading cases. In addition, Stephen values the manual for "not only being an academic exercise", but also uniquely providing practical advice for routine issues that arise on strata property files.

For lawyers new to strata property law, Stephen suggests reading the manual from cover to cover, in order to gain a full picture of strata property practice and strata governance issues in BC.

In the most recent update of *BC Strata Property Practice Manual*, Stephen highlights the new chapter on the Civil Resolution Tribunal (CRT). He alerts readers to pay more attention to the strata property decisions coming out of the CRT, as they will be persuasive in other CRT hearings.

When asked for his thoughts on the impact of the CRT on strata property law, Stephen explained that the CRT has created an environment in which many previously unresolved disputes now have a forum for resolution.

Before the CRT, Stephen regularly got inquiries from prospective clients with matters that wouldn't make sense cost-wise for the client to hire a lawyer. These people were often left without any avenues for resolution, as the Provincial Court sometimes had no jurisdiction and BC Supreme Court or mediation were too expensive. With the CRT, people now have an option to resolve minor disputes that may not have high monetary stakes, but are nonetheless important to the quality of living of those involved.

On the benefits of contributing to *BC Strata Property Practice Manual*, Stephen believes that contributing has helped make him a better lawyer by allowing him opportunity to regularly work, share stories, and discuss experiences with colleagues in his practice area. Being part of the editorial board has also kept Stephen more cognizant of legislative and case law developments in the strata property field.

To young lawyers thinking about authoring for CLEBC publications, Stephen has these words of encouragement: "There's no need to be shy about contributing to CLEBC. It's a wonderful learning experience, and your colleagues can also benefit from your comments and thoughts. The senior lawyers on the editorial boards are there to support new authors, so you won't be flying solo. Take the opportunity and contribute to CLEBC if you are interested. It will help you grow your confidence, network, and skills."



BUSINESS LAW

Advising BC Businesses

Your mentor for providing basic business law advice

Advising businesses requires broad legal knowledge of everything from financing and tax to real estate and environmental law. Organized by topic, *Advising British Columbia Businesses* covers common legal issues that emerge during the life cycle of a business so you can help clients select appropriate business structures and advise them on the array of challenges they will encounter. Full of the type of information that good mentors pass on to their associates, this guide emphasizes “how to” and practical tips. Focused on BC *Business Corporations Act* private companies, this resource also explores societies, partnerships, and other kinds of businesses.

With this resource, you will be able to:

- handle a diverse range of business law questions and client needs
- recognize potential risks and problems with your clients’ situations early on
- determine when you need more specialized advice regarding a specific topic

Online-only: \$114/year

Print + online package: \$339

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BC Personal Property Security Act Practice Manual

Get answers to your PPSA questions—from negotiating security to non-compliance

Advising clients on secured transactions is complex. The *British Columbia Personal Property Security Act Practice Manual* is BC’s only practice-oriented resource that takes you through all parts of a secured transaction. The handy “Quick Reference Guide” provides quick guidance on how to deal with common procedural questions. The information in the chapters will assist you in achieving your goal, whether drafting a security agreement, negotiating a priority agreement, or enforcing a security interest.

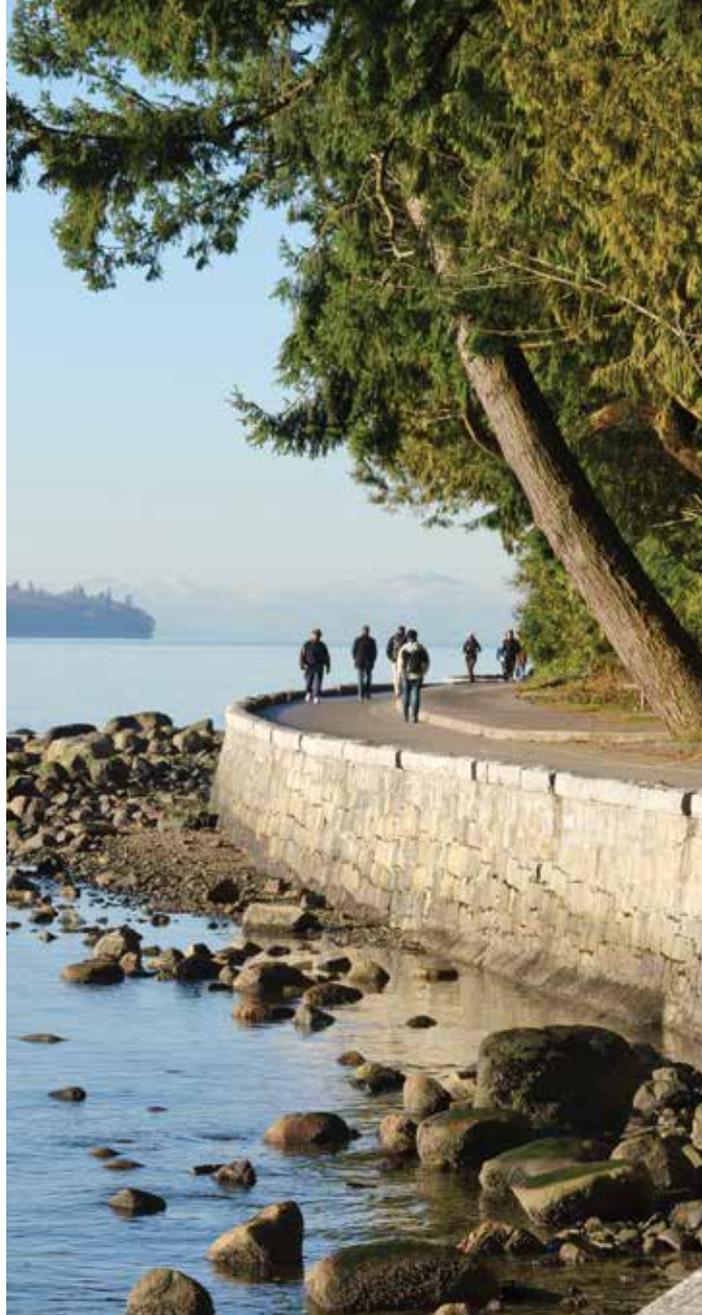
With this resource, you will be able to:

- better explain to your clients the legal implications of debt-based financing procedures under the *PPSA*
- check your work against helpful checklists on secured transactions, notice and limitation periods, leases, due diligences, and debtor names
- save drafting time with over 60 forms and precedents for secured transactions

Online-only: \$114/year

Print + online package: \$339

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“The resources available from CLEBC are an indispensable part of our Farris library collection, both in print and online. CLEBC offers current, practical, well-annotated, and most importantly, BC-focused content across all of our firm’s key practice areas. In particular, I love introducing our incoming articling students to CLE Online; it’s always a good moment when they realize how useful it will be to their work.”

– Katherine Melville, Director, Library Services, Farris, Vaughan, Wills & Murphy LLP



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BEST SELLER!

BC Company Law Practice Manual

From incorporation to dissolution: Every step of every transaction under the *Business Corporations Act* and *Societies Act*.

The lengthy and complicated requirements of the *BC Business Corporations Act* and *Societies Act* demand a comprehensive resource. *British Columbia Company Law Practice Manual* is your manual on navigating and keeping your clients compliant with both statutes. Focused on practice and procedure, this resource follows the structure of the Acts and maps out the steps of every transaction from incorporation and meetings to amalgamations and dissolution. For each transaction, you will find commentary, explanations, and leading case law curated by leading BC corporate law practitioners.

With this resource, you will be able to:

- advise your clients on the propriety of their *Business Corporations Act* and *Societies Act* transactions and filings
- save time drafting transaction documents with over 125 forms and precedents
- keep abreast of the latest developments in corporate law and procedures

Online-only: \$124/year

Print + online package: \$339

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Company Law Deskbook

Your legal support staff's step-by-step guide to corporate filings and record keeping

The *Company Law Deskbook* will equip you and your support team to prepare and file documents for the most common corporate procedures under the Act such as incorporation, organization, share transactions, annual maintenance, financial matters, and much more. Each chapter of the deskbook begins with an explanation of basic relevant concepts followed by a checklist, tips, a list of statutory references, prescribed forms, and precedents for each type of corporate procedure.

With this resource, you will be able to:

- understand the framework for each type of corporate procedure
- identify quickly the correct steps for preparing and filing corporate documentation
- be confident in the accuracy and quality of your corporate records work

Online-only: \$104/year

Print + online package: \$279

 cle.bc.ca/824

Buying and Selling a Business—Annotated Precedents

The acquisition precedents you need, from preliminary documentation to closing the deal

Whether your transaction is an asset or share purchase, a business acquisition requires immense amounts of drafting. Save yourself time with *Buying and Selling a Business—Annotated Precedents*. With hundreds of pages of templates, this resource is annotated with concise commentary and includes sample asset and share purchase agreements, along with precedents for employment, escrow, assignment, and intellectual property contracts. Sample closings agendas and checklists will help keep your deal organized and on track.

With this resource, you will be able to:

- quickly draft acquisition documents that reflect current law and practice
- thoroughly understand the purpose of individual clauses and how to use them to serve your clients
- properly structure your client's deal and understand the most important negotiating points

Online-only: \$114/year

Print + online package: \$319

 cle.bc.ca/821



Due Diligence Deskbook

The smart way to start your business acquisition investigation

As a lawyer acting for a purchaser in a business acquisition, the first question is: What searches should you conduct as part of your due diligence review? The *Due Diligence Deskbook* provides practical, BC-centric commentary on each type of search you need to perform, including discussion of why and how to conduct the search, limits and legislation applicable to the search, precedent request letters, and information sheets containing comprehensive contact information to help you investigate systematically and efficiently.

With this resource, you will be able to:

- access detailed guidance for Bank of Canada, bankruptcy, corporate, tax, employment, environmental, land title, litigation, municipal, natural resource, personal property registry, provincial work order, securities, and specialty searches
- take advantage of over 45 search request correspondence templates
- look up addresses, phone numbers, fees, and delivery times for all your searches in one place

Online-only: \$239/year

Print + online package: \$309

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BC Business Disputes

The answers to your business dispute questions

Lawyers are often required to give advice on business disputes on short notice. *British Columbia Business Disputes* is an excellent place to start your business dispute research with ease. This award-winning resource canvasses a full array of causes of action in commercial activities, from contractual breaches and common law torts to statutory rights of action. A chapter on each dispute area includes analysis of key elements for the cause of action, defences, jurisdiction, remedies, BC-focused case law, and practice tips from senior lawyers.

With this resource, you will be able to:

- quickly give initial advice about whether your client has a claim or defence in the dispute
- recognize potential strengths and weakness of your client's case early on
- easily determine the need for further research on your client's issue

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Print + online package: \$289

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ADMINISTRATIVE LAW

BC Administrative Law Practice Manual

Strategies for effective administrative law advocacy

Administrative law is complex and requires specialized knowledge. *British Columbia Administrative Law Practice Manual* offers you a guide to navigating administrative law and procedure with advice on fundamental administrative law concepts, case preparation and advocacy, the role of evidence and parties, and the process for reviews and appeals. Covering decision-makers and courts at both federal and provincial levels, this manual provides access to sample forms annotated with commentary and a curated bibliography of other useful administrative law resources.

With this resource, you will be able to:

- understand what makes for effective administrative law advocacy and drafting
- more confidently handle administrative decision-makers and unrepresented parties
- avoid common administrative law practice pitfalls

Online-only: \$114/year

Print + online package: \$309

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CONSTRUCTION LAW

BC Builders Liens Practice Manual

Practical solutions to your builders lien problems and questions

Builders liens issues arise frequently in construction and real estate practices and you need to have speedy answers for your clients. The *British Columbia Builders Liens Practice Manual* guides you through practical issues that frequently arise under the *Builders Lien Act*, covering the entire process from how to file a claim of lien all the way to enforcing a lien. With each topic, you receive guidance, relevant sections of the Act, case law, and templates to help you address the specific lien issue that your client is facing.

With this resource, you will be able to:

- understand the nature of the lienable interest, the builders lien trust, and lien priorities
- quickly determine the procedures and time limits for filing, enforcing, or discharging your client's lien
- avoid common builders lien mistakes leading to solicitor's liability

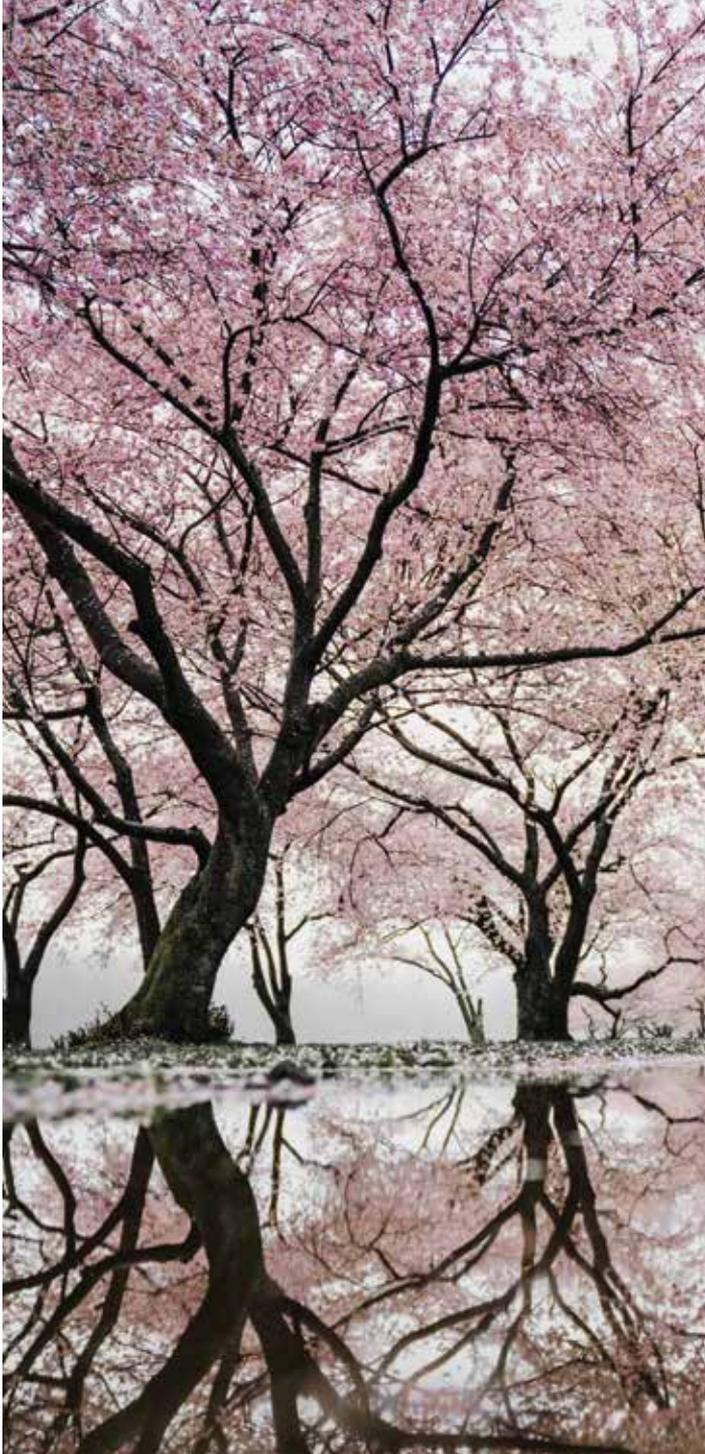
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Print + online package: \$309

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CREDITOR DEBTOR LAW

BC Creditors' Remedies—An Annotated Guide

Your British Columbia guide to debt recovery and collections

British Columbia Creditors' Remedies—An Annotated Guide is your one-stop resource for direction on collection-related practice issues in BC. With annotated precedents and step-by-step instructions guiding you through creditors' remedies practice in the BC Supreme Court, this guide covers assessing and managing collections, prejudgment collections, debtor asset assessment, how to effectively use execution proceedings, and tips on acting for the debtor.

With this resource, you will be able to:

- confidently navigate the procedures and court forms involved in debt recovery in BC
- capably advise your client regarding the various remedies available for collection
- benefit from commentary from experienced counsel on debt recovery best practices and pitfalls to avoid

Online-only: \$114/year

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CRIMINAL LAW

OFTEN CITED BY COURTS!

Canadian Criminal Jury Instructions

The bench and bar's indispensable guide to criminal jury trial preparation

You know how much work is involved in a criminal jury trial—research, case law analysis, the elements of the charge. *Canadian Criminal Jury Instructions (CRIMJI)* puts all of the legal research that goes into preparing a jury instruction to work for you. Guided by a cross-Canada editorial board, this authoritative resource provides you with over 150 model instructions on trial procedures, evidence, and major offences and defences. Each instruction gives you an outline of key components of the instruction, discusses relevant case law, and highlights alternatives and notes of caution.

With *CRIMJI*, you will be able to:

- save time drafting criminal jury instructions
- confidently suggest amendments or additions to a jury instruction
- understand the evidentiary foundation of a particular crime or defence and the relationship of the instruction
- explain evidence and law relevant to your case in plain language understandable to a jury

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EMPLOYMENT LAW

Employment Standards in BC—Annotated Legislation and Commentary

Speedy, reliable answers to employment standards issues in BC

Employment law issues arise often in your clients' workplace and even in your own. *Employment Standards in British Columbia* offers you succinct commentary and case annotations to accompany the full text of the *Employment Standards Act* and Employment Standards Regulation. This resource brings the ever-expanding body of employment standards tribunal and court decisions under control. Annually updated, seasoned practitioners judiciously select and summarize only the most significant new decisions for your review.

With this resource, you will be able to:

- easily find the general principles and leading cases relating to any particular section of the Act
- competently advise your clients as to their employment standards rights or employers' best practices
- keep current with any significant changes or developments in employment standards law

Online-only: \$194

Print + online package: \$279

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GENERAL

Annual Review of Law and Practice

Quick access to the year's most important legal developments

It's hard to keep current with all the changes in your practice area, and even harder to stay on top of changes in other practice areas. In *Annual Review of Law & Practice*, leading members of the BC bar succinctly summarize and analyze major legal developments in over 30 areas of practice every year. Stay up to date with significant legislative, case law, and practice developments with this handy and portable resource.

With this resource, you will be able to:

- save time finding the key decisions from the courts and tribunals over the year
- efficiently identify significant amendments to legislation and policies
- understand the impact of recent legal developments on your daily practice

Print: \$174

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"I was introduced to the CLEBC publications collection while attending law school and then was fortunate enough to work at a law firm that subscribes to the

CLEBC collection. CLEBC's practice manuals have proven to be an invaluable resource that I refer to on a regular basis. They are organized, easy to search through, and importantly, they are updated regularly so they remain a relevant and valuable starting point in legal research. Setting them apart from some other commentaries, in addition to legal doctrine being reported, CLEBC practice manuals also provide practical procedural information relevant to the day-to-day aspects of legal practice."

—Jonathan Arkle, Associate, Doak Shirreff Lawyers LLP



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MUNICIPAL LAW

Local Government: A British Columbia Legal Handbook

William Buholzer's classic guide to BC local government laws

Lawyers and council members need to be familiar with the legal principles of local government in order to properly navigate the ever-changing regulatory and policy context of municipal law. Prominent lawyer Bill Buholzer has written *Local Government: A British Columbia Legal Handbook* to provide the legal and local government communities with an accessible, topic-by-topic resource that explains how the *Local Government Act* and *Community Charter* work with other statutes to govern each aspect of local government law including elections, services, powers, finances, and land use management.

With this resource, you will be able to:

- understand the rights and responsibilities of local governments
- navigate local government operations and decision-making processes
- gain insight into how BC courts and other Canadian "broad municipal powers" jurisdictions view local government laws

Online-only: \$84/year

Print + online package: \$194

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PERSONAL INJURY LAW

BC Motor Vehicle Accident Claims Practice Manual

Everything you need to know about motor vehicle accident claims in BC

Advising your client on motor vehicle accident claims requires in-depth knowledge of BC's legislative scheme. Let the *British Columbia Motor Vehicle Accident Claims Practice Manual* be your guide through the many complex issues that frequently arise. Often referred to by eminent counsel as the "go-to" resource for researching the extensive range of legal and practice issues that arise, this resource offers you clear and succinct analysis of key issues, discussion of leading cases, practice points, checklists and over 60 sample forms.

With this resource, you will be able to:

- understand the intricacies of the *Insurance (Vehicle) Act* and Regulation and the legal principles that apply to your case
- get to the leading cases you need for your client's case
- access quickly over 60 of the most commonly used sample forms

Online-only: \$239/year

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Plus TC&D: The Assessment of Costs and Disbursements in Motor Vehicle Injury Litigation

Be confident that the units and disbursements in your bills of costs will be allowed.

Plus TC&D: The Assessment of Costs and Disbursements in Motor Vehicle Injury Litigation is your must-have tool for preparing bills of costs under the tariff in Appendix B of the Supreme Court Civil Rules. It is the answer to all of your cost questions, from the number of units to claim under the ranges in the tariff, to which disbursements will be allowed by an assessor. *Plus TC&D* contains the most recent cases on each tariff item and specific disbursements selected by authors Christopher J. Hope and Kathryn S. Sainty, QC.

With *Plus TC&D*, you will be able to:

- draft bills of costs more quickly and confidently
- advise your clients of the risks of incurring certain disbursements
- easily access the case law you need to persuade the other party or assessor of the appropriateness of your costs claims

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Thank you to our special contributors below who have each continued over the past 20 years to offer their time and insight to CLEBC's publications.



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Annotated Precedents



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BC Company Law
Practice Manual



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Sandra L. Enticknap, QC
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No time to read the full text of recent cases, but want to keep current?

Timely and convenient, the Case Digest Connection ("CDC") service provides you with digests of cases decided by the British Columbia superior courts, selected Provincial Court decisions, and Supreme Court of Canada cases originating from BC.

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