



## CPDone Pass

### Terms and Conditions

1. **Entitlements:** Purchasers of the CPD*one* Pass (the “Pass”) are entitled to obtain 12 hours of CPD credit through eligible CLEBC online learning activities.
2. **Eligible CLEBC Online Learning Activities** include:
  - a. Live Webinars;
  - b. CLE-TV programs;
  - c. Scheduled Rebroadcasts of Live Webinars and CLE-TV programs:
    - i. as ‘stand alone’ sessions; and
    - ii. contained within one of the following rebroadcast series:
      - Jump Start on CPD
      - CLE Summer Series.All learning activities listed above are eligible for redemption under the Pass, whether or not the learning activity is approved by the Law Society of BC for CPD credit.
3. **Non-Eligible CLEBC Online Learning Activities** include:
  - a. Scheduled Rebroadcasts of Live Webinars and CLE-TV programs contained within the “Last Kick at the Can” rebroadcast series.
  - b. Self-paced eLearning courses.CLEBC reserves the right to determine which programs are non-eligible under the Pass.
4. Entitlements are calculated at the time the Pass is used to register for courses. No adjustments will be made to the remaining Pass hours should the CPD credit hours of the course change between the time of course registration and the day of the course.
5. The Pass cannot be used for group webinar pricing (i.e. “plus-one pricing”). The Pass cannot be combined with any other discount offer.
6. **Transferability:** Once the Pass is purchased and prior to any course registration being made under the Pass, it is fully transferable to another individual. Once a course registration is made under the Pass, the Pass becomes assigned to the individual Passholder and it is no longer transferable.
7. **Expiration of Entitlements:** The Pass can be purchased on any date, but all entitlements under the Pass expire on December 31 of the year of purchase. There is no carryover of entitlements into the following calendar year.
8. **Refund Policy:** The Pass is fully refundable within 30 days of the date of purchase. In order to be eligible for a refund, there can be no course registrations made under the Pass. Once a course registration has been made under the Pass, it is no longer refundable.
9. **Course Cancellation Policy:** For any course registered under the Pass, if cancellation is made:

- a. **at least 5 business days (10 business days for limited enrolment programs) prior to the course date:** The hours of the cancelled course will be added back to the Pass.
  - b. **less than 5 business days (10 business days for limited enrolment programs) prior to the course date:** The hours of the cancelled course will not be added back to the Pass.
10. **Extra Pass Benefits:** Course registrations made under the Pass which result in an overage of CPD credit hours above and beyond 12 hours will be charged at a rate of \$75 per CPD credit hour. Any further registrations in eligible online learning activities under section 2 will also be charged at a rate of \$75 per CPD credit hour. ***This amounts to a 25% discount on any CPD credit hours above and beyond the first 12 CPD credit hours.***
11. CLEBC reserves the right to limit the number of Passes issued.