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An Annotated Guide
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- ✓ Plus TC&D: The Assessment of Costs and Disbursements in Motor Vehicle Injury Litigation
- ✓ Publications Contributor Profiles

...and more

THE CONTINUING LEGAL EDUCATION
SOCIETY OF BRITISH COLUMBIA

CLE BC



**Gain a valuable edge in your practice with
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BC-specific and practice-oriented, CLEBC's publications provide commentary, tips, guidance, and precedents to assist you in answering your daily practice questions quickly and efficiently. Written by BC's most respected judges, lawyers, and law professors, our publications are updated regularly and peer-reviewed so you can rely on the most up-to-date information available.

To suit your needs, most of our publications are available in print (with online access) or as online-only subscriptions.

We hope you enjoy this catalogue and discover some resources that will help make your practice easier today.

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Annual Review of Law & Practice



THE CONTINUING LEGAL
EDUCATION SOCIETY
OF BRITISH COLUMBIA

Annual Review of Law & Practice

Your guide to the year's most important legal developments

This publication is essential for: anyone who wants to update their knowledge of British Columbia law.

It's hard to keep current with all the changes in your practice area, and even harder to stay on top of changes in other practice areas. Written by leading members of the BC bar, *Annual Review of Law & Practice* contains summaries and analysis of major legal developments in common areas of practice over the past year. This valuable resource compiles discussion of recent developments in case law, legislation, and policy on over 30 topics in a succinct, organized, and portable format.

With this resource, you will be able to:

- save time finding the key decisions from the courts and tribunals over the year
- efficiently research significant amendments to legislation and policies
- understand the impact of recent legal developments on your practice

Available only in print: \$169/year

cle.bc.ca/870

ADMINISTRATIVE LAW

BC Administrative Law Practice Manual

Strategies for effective administrative law advocacy

This publication is essential for: any lawyer, decision-maker, or judge looking for guidance on issues arising from federal and British Columbia administrative law decision-making.

Administrative law is complex and can sometimes be difficult to practice. The *BC Administrative Law Practice Manual* provides you with a unified and comprehensive framework to navigating administrative law practice and procedure in BC. Covering decision-makers and courts at both federal and provincial levels, you will find advice on fundamental administrative law concepts, preparing for and conducting your case, the role of evidence and parties, and the process for reviews and appeals. For ease of reference, this manual features a curated bibliography of other useful administrative law resources and a list of decision-maker websites.

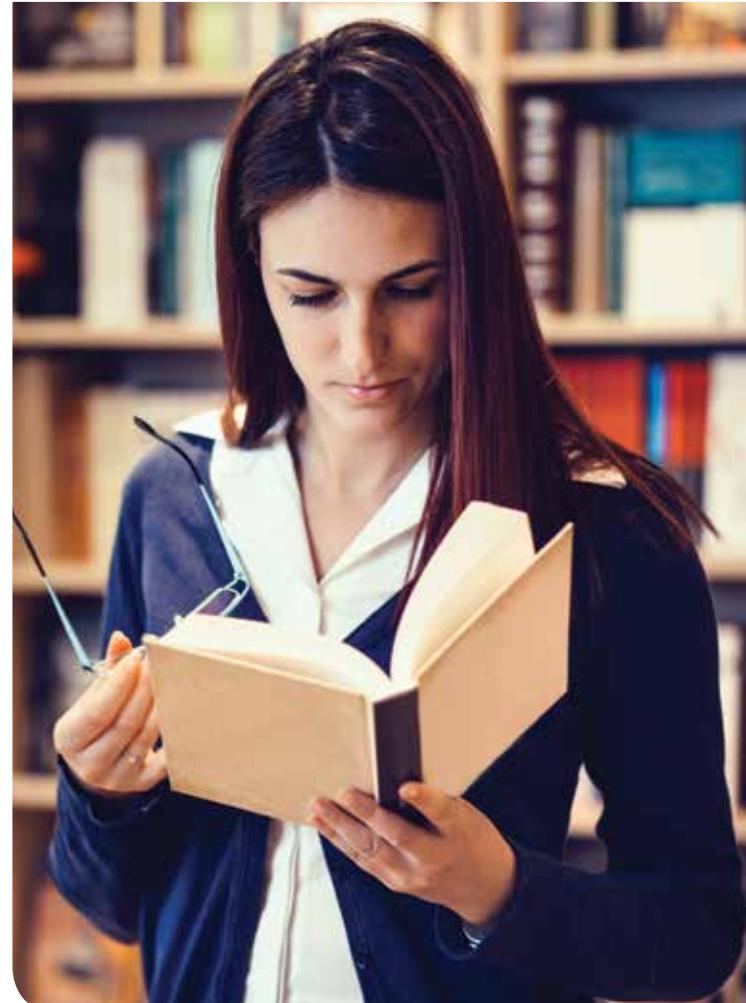
With this resource, you will be able to:

- understand what makes for effective administrative law advocacy and drafting
- more confidently handle administrative decision-makers and unrepresented parties
- avoid common administrative law practice pitfalls

Online-only: \$109/year

Print + online package: \$299

cle.bc.ca/771



For complete information,
follow the links beside this symbol.

Featured Contributor

THOMAS P. FELLAUER

BC Company Law Practice Manual



Tom is a partner with Pushor Mitchell LLP who serves a wide range of clients in the areas of tax appeals and planning, estate planning and trusts, incorporations and corporate reorganizations, and charities law and foundations.

For over 28 years, Tom has been helping business owners, professionals, and high-income

and high net-worth individuals to create tailored solutions to avoid tax problems and minimize taxes, drawing upon both his extensive experience in tax planning, conducting income tax and GST appeals, and his numerous dealings over many years with the Canada Revenue Agency.

Tom also advises family-owned businesses on matters relating to business succession, corporate reorganizations, trust planning, and tax minimization strategies, helping clients to protect their assets and to create tax planning strategies for the future.

Tom also assists high income and high net worth individuals with tax-planned wills and trusts and advises clients with charitable giving. He has established many non-profit societies, registered charities, and private foundations.

Tom has both a law degree from the University of British Columbia and a Business Administration degree from Simon Fraser University. He has also completed the three-year In-Depth Tax Program from the Canadian Institute of Chartered Accountants (CICA), as well as the Advanced CICA Corporate Reorganizations Course, the Wealth Preservation Course, and the International Tax Course. He has authored numerous chapters and articles on tax, estate planning, and company law. He is a frequent presenter and seminar leader on topics relating to tax, trusts, and estate planning.

A Kelowna resident since 1992, Tom is active in several professional and community initiatives. He is a director of the Kelowna Museums Society and a member of the City of Kelowna Heritage Council Steering Committee. He has served as Director and Chair of the Central Okanagan Foundation, as President of the Kelowna Estate Planning Society, and as a director of the Okanagan Chapter of the Canadian Association of Family Enterprise. He has also been re-elected as the Bencher of the Law Society of British Columbia for the Okanagan District for his fourth term. He is also a contributing author for CLEBC's *BC Company Law Practice Manual*.

Away from the office, Tom enjoys skiing, biking, hiking and traveling with his family.

BUSINESS LAW

Advising Your Business Law Clients

Advising BC Businesses

Your mentor for providing basic business law advice

This publication is essential for: solicitors looking for a foundational understanding of BC business law topics or a launching point for more advanced business law issues.

Advising businesses requires broad legal knowledge of everything from financing and tax to real estate and environmental law.

Organized by topic, *Advising BC Businesses* covers common legal issues that emerge during the life cycle of a business, so you can help clients select appropriate business structures and advise them on the array of challenges they will encounter. Full of the type of information that good mentors pass on to their associates, this guide emphasizes the "how to" and practical tips. Focused on private companies under the *BC Business Corporations Act*, this resource also explores societies, partnerships, and other kinds of businesses.

With this resource, you will be able to:

- handle a diverse range of business law questions and client needs
- recognize potential risks and problems with your clients' situations early on
- determine when you need more specialized advice regarding a specific topic

Online-only: \$109/year

Print + online package: \$329

 cle.bc.ca/825

Looking for specialized advice on *BC Personal Property Security Act transactions*?

BC Personal Property Security Act Practice Manual

Get answers to your *PPSA* questions—from negotiating security to non-compliance

This publication is essential for: lawyers looking for practical guidance on personal property secured transactions in BC.

Since its introduction, the *Personal Property Security Act (PPSA)* has created complexities for lawyers advising on secured transactions. The only practice-oriented resource to BC *PPSA* transactions, *BC PPSA Practice Manual* is written in plain language and takes you through all parts of a secured transaction. This two-volume manual begins with a handy "Quick Reference Guide" on how to deal with common procedural questions. The chapters following are designed to assist you in achieving your goal, whether drafting a security agreement, negotiating a priority agreement, or enforcing a security interest.

With this resource, you will be able to:

- better explain to your clients the legal implications of debt-based financing procedures under the *PPSA*
- check your work against helpful checklists for notice and limitation periods, leases, due diligence, and debtor names
- save drafting time with over 60 secured transactions forms and precedents

Online-only: \$109/year

Print + online package: \$329

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Working with the Business Corporations Act BC Company Law Practice Manual

From incorporation to dissolution: Every step of every transaction under the Business Corporations Act and Societies Act.

This publication is essential for: lawyers looking for guidance on requirements and transactions under the BC *Business Corporations Act* and *Societies Act*.

The lengthy and complicated requirements of the BC *Business Corporations Act* and *Societies Act* demand a comprehensive resource. *BC Company Law Practice Manual* is your manual on navigating and keeping your clients compliant under both Acts. Focused on practice and procedure, this resource follows the structure of the Acts and maps out every step of every transaction from incorporation and meetings to amalgamations and dissolution. For each transaction, you will find commentary, explanations, and leading case law curated by leading BC corporate law practitioners.

With this resource, you will be able to:

- advise your clients on the propriety of their *Business Corporations Act* and *Societies Act* transactions and filings
- save time researching wording and developing transaction documents with over 125 forms and precedents
- keep abreast of the latest developments in corporate law and procedures

Online-only: \$119/year

Print + online package: \$329

 cle.bc.ca/819

Company Law Deskbook

Your legal support staff's step-by-step guide to corporate filings and record keeping

This publication is essential for: corporate legal support staff and anyone responsible for corporate records.

With all of the steps involved, it can be easy to become disoriented when performing corporate record keeping under the BC *Business Corporations Act*. The *Company Law Deskbook* provides you with concrete guidance through preparing and filing documentation for the most common corporate procedures under the Act such as incorporation, organization, share transactions, annual maintenance, financial matters, and much more. Each chapter of the deskbook begins with an explanation of basic relevant concepts followed by a checklist, tips, a list of statutory references, prescribed forms, and precedents for each type of corporate procedure.

With this resource, you will be able to:

- obtain a basic understanding of the substantive framework for each type of corporate procedure
- save time figuring out the correct steps for preparing and filing corporate documentation
- be confident in the accuracy and quality of your work

Online-only: \$99/year

Print + online package: \$269

 cle.bc.ca/824

Performing Business Acquisitions

Buying and Selling a Business – Annotated Precedents

The acquisition precedents you need, from preliminary documentation to closing the deal

This publication is essential for: solicitors acting for purchasers, vendors, or lenders in business acquisitions.

Whether your transaction is an asset or share purchase, business acquisitions require immense amounts of drafting. With hundreds of pages of templates, this resource is annotated with concise commentary and includes sample asset and share purchase agreements, along with precedents for employment, escrow, assignment, and intellectual property contracts for you to reference. You will also receive sample closing agendas and checklists to help keep your deal organized and on track.

With this resource, you will be able to:

- quickly draft acquisition documents that reflect current law and practice
- thoroughly understand the purpose of individual clauses and how to use them to serve your clients
- properly structure your client's deal and understand the most important negotiating points

Online-only: \$109/year

Print + online package: \$309

 cle.bc.ca/821

Due Diligence Deskbook

The smart way to start your business acquisition investigation

This publication is essential for: solicitors acting for purchasers or lenders in business acquisitions.

You're a solicitor acting for a purchaser in a business acquisition. What searches should you conduct as part of your due diligence review? The *Due Diligence Deskbook* provides practical, BC-centric commentary on each type of search you need to perform, including discussions of why and how to conduct the search, limits and legislation applicable to the search, precedent request letters, and information sheets containing comprehensive contact information to help you investigate systematically and efficiently.

With this resource, you will be able to:

- access detailed guidance for Bank of Canada, bankruptcy, corporate, tax, employment, environmental, land title, litigation, municipal, natural resource, personal property registry, provincial work order, securities, and specialty searches
- take advantage of over 45 search request correspondence templates
- look up addresses, phone numbers, fees, and delivery times for all your searches in one place

Online-only: \$229/year

Print + online package: \$289

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For complete information,
follow the links beside this symbol.



Litigating Business Disputes

BC Business Disputes

The answers to your business dispute questions

This publication is essential for: litigators and solicitors looking for a first resource when researching a business dispute issue.

Lawyers are often required to give advice regarding business disputes on short notice. *BC Business Disputes* is an excellent place to start your business dispute research with ease. This award-winning resource canvasses a full array of causes of action in commercial activities, from contractual breaches and common law torts to statutory rights of action. Each chapter on each dispute area includes analysis of key elements for the cause of action, defences, jurisdiction, remedies, BC-focused case law, and practice tips from senior lawyers.

With this resource, you will be able to:

- quickly give initial advice about whether your client has a claim or defence in the dispute
- recognize potential strengths and weakness of your client's case early on
- easily determine the need for further research on your client's issue

Online-only: \$99/year

Print + online package: \$279

 cle.bc.ca/770

CONSTRUCTION LAW

BC Builders Liens Practice Manual

Practical solutions to your *Builders Lien Act* problems and questions

This publication is essential for: any lawyer involved with construction, conveyancing, or real estate loan transactions needing practical guidance on a BC builders lien issue.

Lawyers involved in the construction industry need to have a good working knowledge of the *Builders Lien Act* and all its idiosyncrasies. The *BC Builders Liens Practice Manual* is a comprehensive resource designed to provide speedy answers for practical issues that frequently arise under the Act. Rather than annotated legislation, this manual is organized by topic and covers the entire builder liens process from how to file a claim of lien all the way to enforcing a lien. With each topic, you receive guidance, relevant sections of the Act, case law, and templates to help you address the specific lien issue that your client is facing.

With this resource, you will be able to:

- understand the nature of the lienable interest, the builders lien trust, and lien priorities
- quickly determine the procedures and time limits for filing, enforcing, or discharging your client's lien
- avoid common builders lien mistakes leading to solicitor's liability

Online-only: \$109/year

Print + online package: \$299

 cle.bc.ca/761

CREDITOR DEBTOR

BC Creditors' Remedies – An Annotated Guide

Your British Columbia source on debt recovery and collections

This publication is essential for: lawyers retained to collect debts owed to their clients and lawyers retained to act for debtors.

Created in response to your requests for a creditor-debtor resource, *BC Creditors' Remedies – An Annotated Guide* is your one-stop resource for direction on any collection-related practice issue in BC. With over 400 pages of annotated precedents and step-by-step instructions guiding you through creditors' remedies practice in BC Supreme Court, this two-part guide covers assessing and managing collections, prejudgment collections, debtor asset assessment, how to effectively use execution proceedings, and tips on acting for the debtor.

With this resource, you will be able to:

- confidently navigate the procedures and court forms involved in debt recovery in BC
- capably advise your client regarding the various remedies available for collection
- benefit from commentary from experienced counsel on debt recovery best practices and pitfalls to avoid

Online-only: \$109/year

Print + online package: \$299

 cle.bc.ca/857

CRIMINAL LAW

Canadian Criminal Jury Instructions

The bench and bar's indispensable criminal jury trial preparation aid

This publication is essential for: judges and lawyers seeking guidance for criminal jury trial instructions.

You know how much work is involved in a criminal jury trial—research, case law analysis, the elements of the charge. *Canadian Criminal Jury Instructions (CRIMJI)* puts all the legal research that goes into a jury instruction to work for you. Guided by a cross-Canada editorial board, this authoritative resource provides you with over 150 model instructions on trial procedures, evidence, and major offences and defences. Each instruction begins with an outline of key instruction components and is heavily annotated with relevant case law, along with user notes of cautions and alternatives.

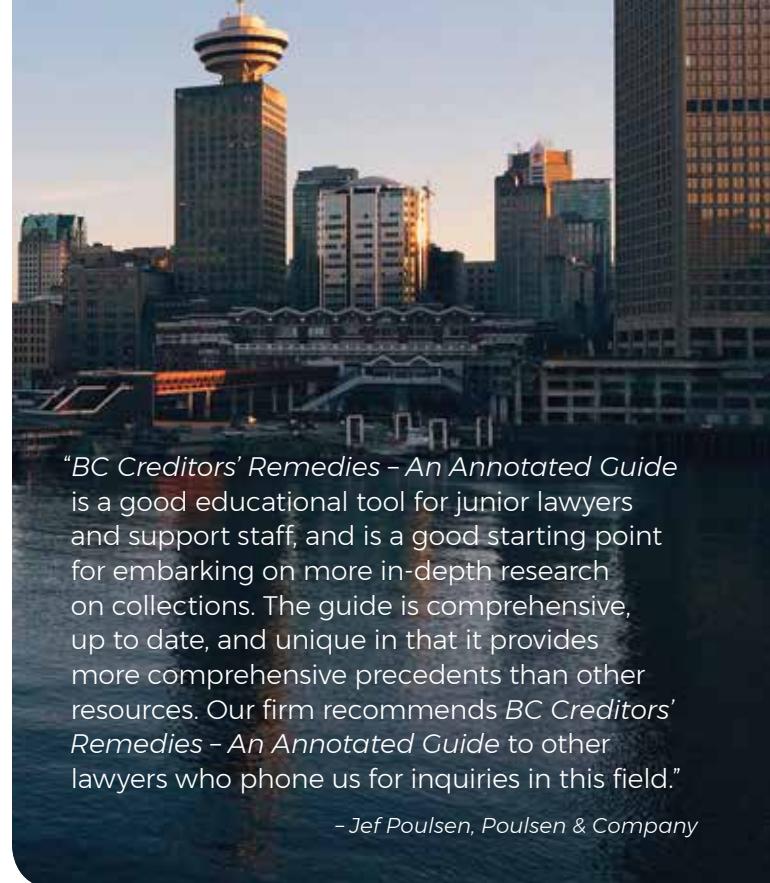
With this resource, you will be able to:

- save time drafting criminal jury instructions and focus attention on case-specific evidence (if you are a judge)
- more confidently suggest amendments or additions to a jury instruction (if you are counsel)
- clearly understand the evidence required to prove a particular crime or defence
- explain evidence and law relevant to your case in plain language understandable to a jury

Online-only: \$219/year

Print + online package: \$319

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"BC Creditors' Remedies – An Annotated Guide is a good educational tool for junior lawyers and support staff, and is a good starting point for embarking on more in-depth research on collections. The guide is comprehensive, up to date, and unique in that it provides more comprehensive precedents than other resources. Our firm recommends *BC Creditors' Remedies – An Annotated Guide* to other lawyers who phone us for inquiries in this field."

– Jef Poulsen, Poulsen & Company

EMPLOYMENT LAW

Employment Standards in BC – Annotated Legislation and Commentary

Your definitive guide to employment standards issues in BC

This publication is essential for: labour and employment law practitioners and human resource specialists looking for *Employment Standards Act* guidance.

As the nature of work evolves in our society, you will be increasingly asked by clients to resolve existing and new employment standards issues. Keep your knowledge up to date with *Employment Standards in BC*. In addition to providing annotations for the full text of the *Employment Standards Act* and Employment Standards Regulation, this manual fills an important gap. This publication uniquely brings the ever-expanding body of employment standards tribunal and court decisions under control. Seasoned practitioners judiciously select and summarize only the most significant recent decisions for your review.

With this resource, you will be able to:

- easily find the general principles and leading cases relating to any particular section of the Act
- competently advise your clients as to their employment standards rights or employers' best practices
- keep current with any significant changes or developments in employment standards law

Online-only: \$189/year

Print + online package: \$269

 cle.bc.ca/865



For complete information,
follow the links beside this symbol.



FAMILY LAW

BC Family Practice Manual

Your A to Z guide to family law practice and procedure

This publication is essential for: lawyers looking for guidance on family law practice and procedure.

Know the substantive law, but unsure about how to proceed on your family law file? *BC Family Practice Manual* is the place to start searching for the answers to your BC family law practice questions. Rather than focusing on substantive law, this long-standing publication is organized on a transactional basis and updated annually by esteemed family law practitioners and judges. It provides you with a comprehensive overview of family law practice through detailed discussion on steps to take, proper procedures, limitation periods, and forms to use in every practice scenario.

With this resource, you will be able to:

- smoothly navigate family law processes such as settlement, obtaining interim relief, trial and trial alternatives, obtaining costs, drafting and enforcing orders, and appeals
- save time drafting court documents by accessing over 200 family law forms and precedents
- effectively maintain your family law files by using file management checklists

Online-only: \$209/year

Print + online package: \$299

cle.bc.ca/800

"*BC Family Practice Manual (BCFP)* is like my family law Wikipedia. I use it as a starting point whenever I encounter a situation that I don't usually deal with. For example, I recently had a case involving foreign assets, and I went to *BCFP* first. I also use the precedents as reference material when I have a peculiar order that I usually wouldn't draft in daily family law practice."

- Family Law Associate, Vancouver



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Your ability to access our publications is important to us.

Want to purchase today, but prefer a monthly payment plan? Ask about our Easy Pay Plan, which provides you with monthly payments for publications you need now.

Call Customer Service at 604.893.2121 or
1.800.663.0437 to learn more today.

Family Law Sourcebook for BC

The efficient way to find key principles and cases in BC family law

This publication is essential for: all family law lawyers looking for a substantive research starting point.

Stuck on a matter of substantive law on your family law file? *Family Law Sourcebook for BC* is your trusted resource for legal principles and leading case law in BC family law. Organized by issue, each chapter covers a substantive topic and summarizes the relevant fundamental concepts, legislative sections, and key cases along with further reading. Updated annually, this publication is peer-reviewed by leading family law bar members and judges, and provides you with an excellent overview of the current state of family law in BC.

With this resource, you will be able to:

- easily begin researching issues such as care of children, child support, property, pension division, spousal support, and adoption
- shorten the process of finding leading cases so you can spend more time looking for specific decisions suited to your facts
- keep up to date on new substantive developments in family law

Online-only: \$209/year

Print + online package: \$299

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Family Law Agreements – Annotated Precedents

Your time-saving tool for drafting family law agreements

This publication is essential for: anyone looking for BC-specific sample clauses for family law agreements.

Drafting family law agreements can be time-consuming, especially when you may not have a large collection of previous examples. With *Family Law Agreements – Annotated Precedents*, access the precedents of some of BC's most accomplished family law lawyers. This resource is the premiere place to find BC-focused sample clauses, sample agreements, and drafting considerations for separation, cohabitation, and marriage agreements. This practical tool includes commentary explaining use of clauses and alerting you to relevant law, along with discussion of variation of agreements and tax implications.

The online version features CLEBC's document builder which allows you to select clauses, create complete documents, and save and download documents for future use.

With this resource, you will be able to:

- draft separation, cohabitation, and marriage agreements more quickly and confidently
- select from various versions of clauses and optional clauses to fit your client's situation
- more carefully consider potential litigation and tax implications when using particular language

Online-only: \$209/year

Print + online package: \$299

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Featured Contributor

BEATRICE C. MCCUTCHEON

Family Law Agreements – Annotated Precedents

Beatrice is a lawyer at Cook Roberts LLP in Victoria, BC. Bea practices exclusively in the area of family law. Her practice focuses on the negotiation and drafting of agreements, both prior to cohabitation or marriage and after separation. Bea also advises both clients and other counsel on the division of pensions on marriage breakdown. She has a particular interest in the proper construction of agreements, as well as other forms of documenting a settlement. Bea is a frequent presenter and author in these areas and a member of the Editorial Board for CLEBC's *Family Law Agreements – Annotated Precedents*. She is also a member of Victoria's Collaborative Family Separation Professionals and an elected member of Provincial Council for the Canadian Bar Association, British Columbia Branch.

Annotated Family Practice

All the family law legislation you need in one place

This publication is essential for: all family law lawyers looking for a handy reference, in court or at the office.

A go-to BC family law resource, *Annotated Family Practice* is your invaluable compilation of all core BC family law statutes, rules, regulations, guidelines, and practice directions. Designed for portability, this annually updated resource is your must-have companion both in court and at the office. In addition to complete text of key legislation, leading family law practitioners have prepared succinct summaries of significant cases you need to know about under the Child Support Guidelines, *Family Law Act*, and the *Child, Family and Community Service Act*.

With this resource, you will be able to:

- access all the core materials for your family law practice in one place
- efficiently start your search through BC family law legislation
- easily understand the courts' interpretation of specific sections of key legislation

Online-only: \$149/year

Print + online package: \$179

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For complete information,
follow the links beside this symbol.



Desk Order Divorce: An Annotated Guide

Put together desk order packages that won't be rejected

This publication is essential for: anyone looking for guidance on completing a desk order divorce package.

Filing the simplest desk order divorce can be complicated. Avoid errors and rejection at the registry with the help of *Desk Order Divorce: An Annotated Guide*. This compact resource provides you with step-by-step guidance on how to put together a successful desk order divorce package. Included is commentary from expert lawyers and judges explaining desk order procedure and strategy, as well as a copy of each required form complete with annotations of sample provisions, practice tips, relevant legislation, and key case law.

With this resource, you will be able to:

- rapidly prepare desk order divorce application packages
- understand and navigate the peculiarities of desk order divorces
- reduce the number of times your desk order divorce is reviewed by the court registry

Online-only: \$89/year

Print + online package: \$229



cle.bc.ca/805

Family Law Deskbook

Your legal support staff manual to managing family law files

This publication is essential for: legal support staff looking for direction on completing tasks in a family law file.

Asked by a lawyer to complete a family law file task, but don't know how to begin? Designed for legal support staff, the BC-focused *Family Law Deskbook* is a thorough resource on managing your family law files in an effective and timely way. *Family Law Deskbook* starts with basic family law concepts, explanation of the law office, and file management tips. Following are chronologically-organized chapters, each beginning with a checklist, guiding you through completing the forms, information, searches, filings, and correspondence for each stage of a family law case.

With this resource, you will be able to:

- speedily complete tasks with over 100 precedents unique to family law support staff needs
- verify your work against comprehensive checklists
- identify ethical issues and know when to ask a lawyer for assistance and oversight

Online-only: \$99/year

Print + online package: \$279



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LITIGATION

Pre-Trial and Trial Resources

Discovery Practice in British Columbia

Discovery: Your key to reaching settlement or gaining an edge at trial

This publication is essential for: all civil litigators looking for direction regarding discovery.

The tools of discovery are powerful and are potentially invasive instruments that can strengthen your case and damage your opponent's. *Discovery Practice in British Columbia* arms you with strategies to successfully discover your opponent's case while revealing what is appropriate about your own. This manual covers all discovery tools including document discovery, examination for discovery, pre-trial examination, interrogatories, and more. You will benefit from scripts used by seasoned litigators and real-life lessons from their experiences to inform your own discovery needs.

With this resource, you will be able to:

- determine strategic approaches for obtaining and giving document production
- ask the right questions and make effective objections at examinations
- assert and attack privilege claims
- skillfully use discovery evidence at trial

Online-only: \$209/year

Print + online package: \$279



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Supreme Court Chambers Orders – Annotated

Draft common chambers orders with ease

This publication is essential for: all litigators with BC Supreme Court files.

If you draft chambers orders, you know the importance of getting it right. The sample orders in *Supreme Court Chambers Orders—Annotated* were originally drafted by judges and reviewed by the Judges' Practice Committee. Now updated by a team of leading members of the bench, bar, and registry, this collection of over 80 sample chambers orders features explanations of when each order should be used, the evidence that must be presented, and further reading. Also included are Supreme Court Civil Rules extracts and annotated administrative notices, practice directions, and current legislation.

With this resource, you will be able to:

- conserve time drafting routine chambers orders
- access standard wording for orders as well as examples for variable and optional content
- reduce the number of times your chambers orders are rejected or reviewed by the court registry

Online-only: \$99/year

Print + online package: \$289

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Civil Trial Handbook

Why go to court alone? Take your mentor with you!

This publication is essential for: litigators looking for a handy trial procedure resource in court or at the office.

Imagine being in court and being able to effortlessly find the answer to your trial procedure question right then and there. *Civil Trial Handbook* is your portable guide to preparing for and conducting trials in BC Supreme Court. Leading advocates have gathered the fundamental principles you need to know and outlined techniques you will want to consider to support your case. Each chapter covers a different civil litigation stage and begins with a helpful list of items and questions to consider. You will be prepared for anything that may arise before, during, and after trial.

With this resource, you will be able to:

- explore advice and succinct statements of law for each step of litigation, from client retainer to costs
- get organized for trial with a sample trial brief, litigation budget, and trial preparation checklist
- quickly search for support with evidence, witnesses, and objections while in the courtroom

Online-only: \$39/year

Print + online package: \$209

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Standing Orders and Updates

CLEBC regularly updates all of our publications with the latest case law, recent legislative changes, and new commentary on important developments.

Make sure you stay current by signing up for our publication update list, and receive a friendly email reminder one month before a new update is released.

Sign up today with our Customer Service team at 604.893.2121
or custserv@cle.bc.ca.

Introducing Evidence at Trial

How to handle evidence like seasoned counsel

This publication is essential for: all litigators looking for information on evidentiary matters.

Knowing the rules of evidence and a careful refresher before each trial is essential to a litigator's success. Rather than concentrating on theory, *Introducing Evidence at Trial* is your resource for dealing with evidentiary procedure in civil or criminal trials in BC. Written and reviewed by esteemed judges and litigators, this portable handbook includes detailed discussion of each type of evidence or procedure accompanied by practice pointers, checklists of important considerations, and model scripts.

With this resource, you will be able to:

- improve your ability in introducing and controlling evidence at trial
- spot problems with evidentiary proof you might otherwise overlook in your or opposing counsel's case
- quickly access evidentiary rules during trial to manage unexpected evidence or witness behavior

Online-only: \$49/year

Print + online package: \$249

 cle.bc.ca/768

Expert Evidence in BC Civil Proceedings

Your guide to finding, choosing, and using an expert

This publication is essential for: all civil litigators who work with expert witnesses.

Expert witnesses play a critical role in most civil cases—and litigators should know how to use them to their full advantage. *Expert Evidence in BC Civil Proceedings* will help you handle BC's distinctive expert evidence rules. Practical and portable, this softcover guidebook provides discussion, tactics, and tools so you can effectively choose, brief, call, and attack expert witnesses. In addition, this publication features a chapter on the view from the bench, so you can learn what makes a powerful expert opinion presentation in the eyes of a trial judge.

With this resource, you will be able to:

- identify when and how to use experts
- analyze how to lay the factual basis for an expert opinion
- present your experts without them losing credibility or appearing partisan
- better protect your expert on the witness stand

Online-only: \$39/year

Print + online package: \$189

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Contributor Spotlight

ROSE KEITH - IN THE SPOTLIGHT

Civil Jury Instructions



Our publications spotlight is on longtime CLEBC contributor Rose A. Keith of Rose Keith Law Corporation. Rose is a trial lawyer with experience in a broad spectrum of civil litigation matters and an editorial board member of our *Civil Jury Instructions* (CIVJI) publication.

How did you first get involved with CLEBC?

I have attended CLEBC courses since my call to the bar in 1993. At some point, I was fortunate enough to be asked to speak at a CLEBC course and from there my involvement has continued. I have since spoken on a number of occasions, chaired a number of conferences, and been a part of the editorial board for CIVJI.

What are you currently working on (or have most recently worked on) with CLEBC?

Currently, I am a member of CIVJI's editorial board.

You are very active in the legal community including involvement with Law Society of BC, Women's Lawyer's Forum, Canadian Bar Association, and CLEBC. What motivates you to give back to the profession?

In addition to the above, I am also involved with Trial Lawyers Association of BC. I have always enjoyed being a part of the larger legal community. Involvement in different organizations provides tremendous opportunity to get to know other members of the bar, to better understand the issues that we face as a profession and the issues our clients are facing, and to shape our profession's direction. I was very fortunate as a young lawyer to have a number of senior lawyers take time to help me either with career advice, practice advice, or just connecting me with the right people. The value of that help is immeasurable and if I can do that for someone else, then that is great.

What inspired you to practise in both personal injury and employment law?

My personal injury practice expanded to include employment law because many of my personal injury clients began experiencing problems in their employment situations. Being able to advise them on their rights in the area of employment law became an important part of the advice that I was giving. As I got more involved in the employment law side of client's files, I found that I really enjoyed the work and as a result made a conscious effort to build that side of my practice.

What are the rewards and challenges of practising in two areas of law?

The two areas are very different. Personal injury law tends to be really about the facts and the evidence. Employment law tends to be more about the law and the legal argument. I really love both developing the facts and crafting a legal argument, so practicing both areas fulfills that for me. The challenges are keeping current on the law in both areas and the different day-to-day manner in which the practices are run.

What has your experience starting your own firm been like?

Starting my own firm gave me the opportunity to create my practice and the manner in which clients are dealt with in accordance with my own vision. The challenge of running my own firm has been with the business practicalities – dealing with HR issues and all of the other elements required to run a firm, while also practicing law. It has created experiences that really are of benefit to my clients and my understanding of their realities, particularly on the employment law side of my practice.

You also volunteer with a number of non-legal nonprofit organizations such BC Lupus Society and Ovarian Cancer Canada. Has your legal/advocacy training been helpful to you in your work with these organizations? If so, how?

I am the current chair of CyclingBC and the Hollyburn Swim Team. My legal training and experience has been invaluable in my volunteer activities. As lawyers, I think that we forget, or underestimate, the skill set that we bring to the table that those not trained legally simply do not have. The abilities to quickly understand complex issues or facts, communicate effectively, manage people, and be a problem solver have allowed me to contribute meaningfully to the organizations I volunteer with.

Other than law, what are you passionate about?

I am passionate about my family. My husband and I have been married for 21 years and we have twin daughters who are very involved in sports. My time outside of work is spent supporting them in their sports and spending time doing things that I love with my husband such as travelling, riding bikes, hiking, and enjoying wine.



Civil Jury Instructions

The only full set of civil jury instructions in Canada

This publication is essential for: Canadian trial judges and litigators working with civil juries.

Jury trials involve an immense amount of work, especially when it comes to researching and writing charges. With approximately 100 standard, plain language instructions on jury trial procedure, evidence, torts, defences, and damages, *Civil Jury Instructions* does the heavy lifting for you. Extensively annotated, the instructions are consistently revised with relevant legal authorities and user notes of warnings and alternatives. Also covered in this manual are the processes of jury selection, trial commencement, jury procedure, and review of a jury's verdict.

With this resource, you will be able to:

- understand the specific evidence required to prove a particular action or defence
- explain evidence and law relevant to your case in plain language
- save time researching, drafting, and updating your personal set of civil jury instructions (if you are a judge)

Online-only: \$229/year

Print + online package: \$309

 cle.bc.ca/750

Appeal Resources

Civil Appeal Handbook

The classic guide to appellate court practice

This publication is essential for: anyone looking for direction on civil appeals in British Columbia.

Appellate advocacy requires different focus and skills than trial advocacy. *Civil Appeal Handbook* is your comprehensive companion to civil appellate law, practice, and procedure in British Columbia. Filling a need identified by BC litigators, authors Holly Brinton and Peter Senkpiel have exhaustively researched the many hundreds of cases on appellate practice to create this definitive text supported by ample references to statutes, case law, and academia. You will be confident in dealing with all appellate issues from the BC Court of Appeal's jurisdiction through to issues arising post-hearing.

With this resource, you will be able to:

- plan an appeal strategy after reviewing your client's situation
- understand the nuances of arguing an appeal
- identify opportunities for persuasive advocacy during the appeal process

Online-only: \$209/year

Print + online package: \$279

 cle.bc.ca/764

Small Claims Resources

Provincial Court Small Claims Handbook

Everything you need to know to work on a small claims file

This publication is essential for: anyone appearing in Small Claims Court.

Success in Provincial Court civil proceedings requires a special set of knowledge and abilities. The *Provincial Court Small Claims Handbook* provides you with a meticulous review of all the unique steps in a small claims action from deciding whether to start an action in Provincial Court to enforcing an order. Designed to complement CLEBC's *Small Claims Act & Rules: Annotated*, this handbook focuses on procedure rather than substantive law. With this guide, you will improve your ability to provide economical, high quality small claims services to your clients. Now includes a new chapter on the Civil Resolution Tribunal.

With this resource, you will be able to:

- make informed decisions on jurisdiction
- draft small claims pleadings with all of the right information
- confidently prepare and defend pre-trial applications
- effectively conduct a trial and bring an appeal in BC Provincial Court or BC Supreme Court

Online-only: \$89/year

Print + online package: \$269

(only \$225 when purchased together with *Small Claims Act & Rules: Annotated*)

 cle.bc.ca/756

Small Claims Act & Rules: Annotated

Your handy Small Claims Court Act and Rules

This publication is essential for: anyone appearing in Small Claims Court.

Roughly half of all BC civil actions are filed in Provincial Court. So, as a BC litigator, you will inevitably deal with a small claims file at some point in your career. *Small Claims Act & Rules: Annotated* sets out the complete text of the *Small Claims Act* and *Small Claims Rules* and offers annotations of the most important case law under each section. Designed to complement CLEBC's *Provincial Court Small Claims Handbook*, this resource is intended for you as a handy reference at interlocutory appearances, settlement conferences, and trials.

With this resource, you will be able to:

- efficiently find the text to the Rule or section of the Act that you need
- search for right case chosen as important and summarized by leading practitioners anytime, anywhere
- be informed on the latest cases and changes to the Act and Rules

Online-only: \$179/year

Print + online package: \$259

(only \$225 when purchased together with *Provincial Court Small Claims Handbook*)

 cle.bc.ca/757



For complete information,
follow the links beside this symbol.

Registrar Practice Resources

Practice Before the Registrar

Know what to expect and what's expected at your registrar's hearing

This publication is essential for: anyone appearing before a registrar.

Don't be anxious about your upcoming registrar's hearing. Prepare for it with *Practice Before the Registrar*, the only guide in BC that documents the many previously unwritten rules of registrar's practice so you can prepare for a smooth hearing. This manual covers all procedural issues for legal bill costs assessments, family law references, bankruptcy matters, passing accounts, and other registrar's hearings. For each type of hearing, *Practice Before the Registrar* compiles all the required forms and precedents to save you precious time.

With this resource, you will be able to:

- understand the broad context and purpose of registrar's hearings
- appropriately advise your clients regarding their specific registrar's hearing situations
- advocate at a registrar's hearing without worrying about unforeseen processes or issues

Online-only: \$99/year

Print + online package: \$279

 cle.bc.ca/753

Public Guardian and Trustee Resources

Public Guardian & Trustee Handbook

Everything you need to know about the Public Guardian & Trustee

This publication is essential for: all civil litigators.

From a simple conveyance to complex settlement, any number of your files can involve dealing with the Public Guardian and Trustee (PGT). Written by the PGT's legal department, the *Public Guardian & Trustee Handbook* tells you what you need to know to simplify this critical step in a legal proceeding. Learn the role and responsibility of the PGT in three important areas: services to adults, services to children and youth, and estate and personal trust services. In addition to exploring practice in these areas, this handbook also covers requesting information from the PGT and class proceedings.

With this resource, you will be able to:

- understand the many different matters that the PGT handles
- recognize when and how the PGT may be involved in your client's case
- assess the process, requirements, and fees of various PGT services

Online-only: \$99/year

Print + online package: \$279

 cle.bc.ca/754

MUNICIPAL LAW

Local Government: A British Columbia Legal Handbook

William Buholzer's classic guide to BC local government laws

This publication is essential for: any legal practitioner who deals with local government laws, government employees, and government officials.

Lawyers and council members need to be familiar with the legal principles of local government in order to properly navigate the ever-changing regulatory and policy context of municipal law. Well-known lawyer and author William Buholzer has written *Local Government: A British Columbia Legal Handbook* to provide the legal and local government communities with an accessible, topic-by-topic resource that explains how the *Local Government Act* and *Community Charter* work with other statutes to govern each aspect of local government law, including elections, services, powers, finances, and land use management.

With this resource, you will be able to:

- understand the rights and responsibilities of local governments
- navigate local government operations and decision-making processes
- gain insight into how BC courts and other Canadian "broad municipal powers" jurisdictions view local government laws

Online-only: \$79/year

Print + online package: \$189

 cle.bc.ca/787

PERSONAL INJURY LAW

BC Motor Vehicle Accident Claims Practice Manual

Everything you need to know about motor vehicle accident claims in BC

This publication is essential for: personal injury lawyers, insurance defence lawyers, and plaintiff lawyers.

Look no further for a manual that comprehensively covers motor vehicle accident (MVA) litigation in BC. Senior members of the bar call *BC Motor Vehicle Accident Claims Practice Manual* their "go-to" resource for researching the extensive range of legal and practice issues that arise in MVAs. From commencing an action to subrogation, this manual gets you to pithy discussion of the key issues, forms, and cases related to your question quickly. Each year, leading members of BC's plaintiff and defence bar select and analyze only the most significant new cases to include in the annual update.

With this resource, you will be able to:

- understand the broad context of legal issues in MVA claims
- efficiently get to the leading cases on MVA legal issues specific to your client's case
- conveniently refer to over 60 of the most commonly used MVA forms and precedents in one place

Online-only: \$229/year

Print + online package: \$309

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- direct links to full text of case law and legislation
- keyword search capability
- downloadable and editable forms and precedents

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Featured Contributors

CHRISTOPHER J. HOPE

Plus TC&D



Chris has more than 15 years experience working in the courts, mainly in insurance, motor vehicle, and other civil litigation. He also has experience in employment, administrative, and criminal matters.

Chris was born and raised in northern BC. He attended the University of Victoria, where he was awarded a Bachelor of Arts in

History and English and a Juris Doctor (law) degree. His work in the courts started in January 1998 as a student assisting individuals with small claims court and criminal court matters as part of UVic's Law Centre pro bono clinic.

Chris was called to the British Columbia bar in 1999. He appears as counsel in all levels of court in BC, including the Supreme Court and the Court of Appeal.

Chris has written articles for several periodical publications, as well as the CLEBC's annually-updated *BC Motor Vehicle Accident Claims Practice Manual*. He is the author of a book, *Plus TC&D: The Assessment of Costs in Motor Vehicle Injury Litigation*, which was published in 2010.

Chris is a member of the Property Assessment Appeal Board (appointed 2008; reappointed 2010 and 2013). He also acts as an arbitrator for Translink fare infraction appeals. He previously was a member of the Employment and Assistance Appeal Tribunal (appointed 2010; reappointed 2012).

Chris has volunteered his time to assist various community groups including the Access Pro Bono Society of BC, the UBC Faculty of Law, the Canadian Bar Association, and the Greater Vancouver Food Bank Society. He was a driver for the Canadian Olympic team during the 2010 Olympics and was a torch-bearer for the 2010 Paralympic torch relay.

KAREN E. JAMIESON

BC Motor Vehicle Accident Claims Practice Manual



Karen was called to the British Columbia bar in 1993 and joined Murray Jamieson in October, 1994 when it was known as Dickson Murray. She practices general civil litigation with an emphasis on insurance defence.

Karen has represented clients at all levels of Court in British Columbia and has presented argument before

the Supreme Court of Canada. She has also acted as intervenor's counsel at several coroner's inquests.

Plus TC&D: The Assessment of Costs and Disbursements in Motor Vehicle Injury Litigation

Save time drafting bills of costs for motor vehicle injury litigation; be confident that the units and disbursements you claim will be allowed.

This publication is essential for: anyone involved in personal injury litigation arising from motor vehicle accidents.

Plus TC&D: The Assessment of Costs and Disbursements in Motor Vehicle Injury Litigation is your must-have tool for preparing bills of costs under the tariff in Appendix B of the Supreme Court Civil Rules. It is the answer to all of your cost questions, from the number of units to claim under the ranges in the tariff, to which disbursements will be allowed by the assessor. *Plus TC&D* contains the most recent cases on each tariff item and specific disbursements selected by authors Christopher J. Hope and Kathryn S. Sainty, QC.

With this resource, you will be able to:

- draft bills of costs more quickly and confidently
- advise your clients of the risks of incurring certain disbursements
- easily access the case law you need to persuade the other party or assessor of the appropriateness of your costs claims

Online-only: \$79/year

Print: \$99

 cle.bc.ca/773

REAL ESTATE LAW

Conveyancing and Land Title Resources

BC Real Estate Practice Manual

A lawyer's day-to-day guide to conveyancing

This publication is essential for: lawyers looking for guidance on practice and procedure issues arising from conveyancing in BC.

Although an efficient conveyancing practice may involve delegation to support staff, lawyers are ultimately responsible for ensuring a conveyance is properly managed. In addition to complete coverage of the necessary stages of a conveyance, *BC Real Estate Practice Manual* addresses practice issues most likely to confront and require a lawyer's expertise, including discussion of real estate licensees, tax considerations, undertakings, and collapsing deals. Mainly focused on residential property, this resource also provides a summary chapter on commercial conveyances.

With this resource, you will be able to:

- avoid common conveyancing practice errors and mistakes
- refer to statutes and cases to start your investigation of any substantive law issues that arise
- use over 125 conveyancing forms and precedents to save you time

Online-only: \$229/year

Print + online package: \$299

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For complete information,
follow the links beside this symbol.

Conveyancing Deskbook

A legal support staff's basic step-by-step guide to conveyancing process in BC

This publication is essential for: legal support staff looking for a basic framework and concrete instructions on performing conveyances.

Conveyancing involves so many details that it may be hard to keep track of all the tasks you need to complete. The *Conveyancing Deskbook* is designed to provide you with practical step-by-step instructions through all tasks involved in transferring land in BC. Organized chronologically, each chapter begins with a checklist of considerations, information to obtain, and searches to conduct so you can readily identify all materials to collect for any particular part of a conveyance. Each checklist is followed by commentary and references to relevant forms and precedents.

With this resource, you will be able to:

- have a clear understanding of the entire conveyancing process
- confirm you haven't missed a step by consulting thorough checklists
- access a compilation of over 100 conveyancing forms and precedents

Online-only: \$189/year

Print + online package: \$269

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Land Title Practice Manual

Your inside look into the BC Land Title and Survey Authority

This publication is essential for: anyone who deals with land title matters in BC.

Published under authority of the Land Title and Survey Authority (LTSA), *Land Title Practice Manual* is the reference resource for BC conveyancers. Used by LTSA staff when reviewing registration applications, this indispensable three-volume manual provides you with the full *Land Title Act* containing section-by-section commentary with applicable forms, practice tips, and case summaries. In addition, you will find annotated relevant sections of over 20 other statutes and regulations affecting land title practice. Examples of documents acceptable to the LTSA, guidance on instrument registration, and a survey of liens and charges are also included as handy materials.

With this resource, you will be able to:

- understand the perspective of LTSA staff who review applications
- reduce your risk of LTSA defect notices
- quickly obtain answers to your questions about land title submissions

Online-only: \$309/year

Print + online package: \$599

 cle.bc.ca/775

Land Title Electronic Forms Guidebook

Prepare your electronic land title forms with accuracy

This publication is essential for: anyone who prepares electronic land title forms in BC.

Since introducing e-filing, the accuracy and precision of conveyancers filling out land title forms has never been more important for land title application registrations. Published under authority of the Land Title and Survey Authority of BC, the *Land Title Electronic Forms Guidebook* assists you in proper completion of land title forms in BC. This guide begins with a discussion of select *Land Title Act* provisions and the Director of Land Titles' general requirements. Subsequent chapters focus on a specific form, taking you step-by-step through how to complete each field, and providing you with pointers, recommendations, and mistakes to avoid.

With this resource, you will be able to:

- rapidly complete land title applications with fewer errors
- understand the idiosyncrasies of each electronic land title form
- reduce the frustration of working with electronic registration technology

Online-only: \$29/year

Print + online package: \$79

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BC Mortgages Practice Manual

Navigate each step of a mortgage transaction—from receipt of instructions to closing—with confidence

This publication is essential for: lawyers acting for borrowers, guarantors, and lenders in mortgage transactions.

BC Mortgages Practice Manual covers almost every practical issue that can arise from the wealth of rules and regulations that govern mortgages in British Columbia. Fundamental and well-organized, this tool focuses on the residential mortgage transaction and also discusses special considerations for commercial mortgages. Receive topic-by-topic guidance through the entire mortgage process from receiving lender's instructions and conducting searches to preparing mortgage documents and concluding the mortgage.

With this resource, you will be able to:

- explore topics such as prescribed mortgage terms, closing procedures, discharging a mortgage, mortgage assumptions, and more
- refer to over 80 precedents including search letter, file documentation, opinion, and special mortgage templates
- ensure you don't miss a step with checklists for client verification, mortgage procedure, drafting, and *PPSA* registration

Online-only: \$109/year

Print + online package: \$299

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"There are not very many texts regarding mortgages, and those that do exist are not specific to the particular case law and legislative overlay that has developed in BC. The *BC Mortgages Practice Manual* contains the most recent practice developments of the specialist bar working in BC. The classic works on mortgages are also excellent but I find that this manual is almost always a valuable resource to ensure that the BC context is considered."

—Mark C. Baron, Partner, Richards Buell Sutton LLP



Real Estate Development Resources

BC Real Estate Development Practice Manual

Real estate development law, practice, and procedure in context

This publication is essential for: lawyers representing developers or municipalities in real estate development matters.

To effectively serve developer and municipal clients, you need a strong command not only of legal principles but also an understanding of the real estate development process. *BC Real Estate Development Practice Manual* provides you with clear explanation of the law as well as the historical and business context for everything from land acquisition to legal requirements for development financing and marketing. This manual features an entire chapter devoted to the unique planning and regulatory environment in the City of Vancouver.

With this resource, you will be able to:

- enhance your ability to provide legal advice by having the full background on a wide array of real estate development issues in BC
- save time searching for Vancouver-specific real estate development procedures and regulations
- easily reference a collection of over 70 real estate development forms and precedents

Online-only: \$99/year

 cle.bc.ca/778

Print + online package: \$299

Real Estate Financing – Annotated Precedents

Document your real estate financing deal with ease

This book is essential for: all real estate practitioners looking for samples of real estate financing agreements.

Financing construction projects is complicated and involves many aspects of corporate and commercial law. *Real Estate Financing – Annotated Precedents* offers you over 20 full templates for commitment letters, mortgages, general security agreements, covenants, collateral documents, and more. Complete with commentary, practice tips, case law, and legislation, *Real Estate Financing – Annotated Precedents* also gives you an overview of common challenges encountered in construction financing and how to circumvent them.

With this resource, you will be able to:

- draft appropriate financing documents to support your development deal
- understand when and why each document is used
- develop strategy to help your clients negotiate advantageous financing for their projects

Online-only: \$109/year

 cle.bc.ca/781

Print + online package: \$319



For complete information,
follow the links beside this symbol.

Featured Contributor

ADRIENNE MURRAY

BC Strata Property Practice Manual



Adrienne has practiced exclusively in the area of strata law since starting her law practice in 2002. She provides advice to strata corporations and owners regarding a wide range of strata issues including bylaw drafting and enforcement, governance disputes, and strata fee collections.

Before practicing law, Adrienne worked for the provincial government for fourteen years, the last eight as the Deputy Superintendent of Real Estate. While with the government, Adrienne worked with the drafters of the *Strata Property Act*.

In addition to her practice, Adrienne has been actively involved in the development and presentation of seminars to the legal community, real estate industry, strata management industry, and strata owners.

Adrienne co-chaired the Strata Property update courses for CLEBC between 2006 and 2017 and assisted with the development and updating of two courses related to the *Strata Property Act* offered by the British Columbia Real Estate Association. Adrienne has prepared and presented courses to strata managers on behalf of the Real Estate Council of BC, PAMA, and the Real Estate Institute of BC and is a regular presenter for the Condominium Homeowners Association.

Adrienne is also a member of an advisory group to the Real Estate Council of BC which is the body that licenses strata managers and is a contributing member and on the editorial board for the *Strata Property Practice Manual* published by CLEBC. She continues to provide input on legislative amendments that impact strata corporations and strata management companies.

Strata Property Resources

BC Strata Property Practice Manual

What you need to know to practice strata property law with success

This publication is essential for: solicitors and litigators looking for procedural guidance on dealing with strata matters.

Our province continues to undergo a high level of new strata construction and conversions. With ongoing legislative amendments as well as an active litigation environment, the *BC Strata Property Practice Manual* is your must-have resource for working in the field of strata property. Focused on practice and procedure rather than substantive law, this manual covers the legal requirements for creation, governance, operation, finances, and insurance of a strata corporation. In addition, it discusses dispute resolution and collections along with rental, employment, human rights, and privacy issues.

With this resource, you will be able to:

- handle the numerous complex legal relationships involved in a strata situation
- advise your strata corporation, lot owner, manager, owner developer, and local government clients on their rights and responsibilities
- save drafting time with over 50 strata property forms and precedents

Online-only: \$109/year

 cle.bc.ca/788

Print + online package: \$309

BC Real Property Assessment Manual

The A to Z of real property assessment

This publication is essential for: anyone looking for guidance on real property assessment matters in BC.

Are you familiar with all aspects of real property assessment from initial assessment through to appeal of Property Assessment Appeal Board (PAAB) decisions? Let the experts in this area lead you through the substantive law, practice, and procedure of real property assessment and taxation in BC. This manual covers all the necessary topics: assessment authorities, assessable property, classification, valuation, exemption, equity, appeal proceedings, and First Nations properties.

With this resource, you will be able to:

- understand the full system and structure of real property assessment and taxation in BC
- competently advise your clients on disputing assessments
- access the full consolidated text of relevant legislation and the PAAB Rules in one place

Online-only: \$289/year

 cle.bc.ca/779

Commercial Leasing Resources

Commercial Leasing - Annotated Precedents

Leading commercial lawyers open their files to help you draft your lease

This publication is essential for: anyone looking for BC-specific sample commercial leases and lease clauses.

Imagine being able to access a vault of commercial lease templates from some of BC's leading commercial lawyers! Now you can with the award winning *Commercial Leasing - Annotated Precedents*.

This premiere collection of annotated leases will help you draft documents that reflect current law and practice. You will receive samples for an offer to lease, full text leases for various scenarios, agreements related to leasing, and special commercial lease provisions, along with commentary about concerns such as tax, financing, default, and registration.

With this resource, you will be able to:

- understand commercial lease clauses you use every day and know exactly why each is there
- improve your negotiating position by understanding both landlord and tenant points of view
- know what's critical to include in your lease and what you can afford to give up in negotiation

Online-only: \$99/year

 cle.bc.ca/782

Print + online package: \$279



For complete information,
follow the links beside this symbol.

WILLS, ESTATES, AND TRUSTS

Annotated Estates Practice

Your portable estates law library

This publication is essential for: all wills and estates practitioners looking for a handy reference, particularly in court or when away from the office.

A crucial part of your CLEBC library, *Annotated Estates Practice* is your indispensable compilation of BC wills and estates statutes, rules, and regulations. Designed for portability, this resource is convenient for use both at the office and in court. It is annually updated by experienced estates lawyers who annotate key statutes as well as the Supreme Court Civil Rules with summaries of important decisions. Also included are former statutes, a table of cases, a subject index, and a table of concordance for ease of use.

With this resource, you will be able to:

- easily access core materials for your wills and estates practice in one place
- efficiently begin the search for answers to your wills and estates question
- easily understand the courts' interpretation of specific sections of key statutes and rules

Online-only: \$149/year

Print + online package: \$179

 cle.bc.ca/848

BC Estate Planning & Wealth Preservation

Create effective estate plans that fulfill your clients' wealth preservation goals

This publication is essential for: practitioners looking for estate planning guidance, including tax advice, sample trusts, and other tools to address a diverse range of client needs.

As we experience the largest intergenerational transfer of wealth in history, you will be increasingly asked to advise clients on complex estate plans. *BC Estate Planning & Wealth Preservation* is your comprehensive guide to effective estate planning techniques for complicated portfolios. Focused on tax-based planning in BC, this manual is designed to accompany *Wills and Personal Planning Precedents: An Annotated Guide* by providing commentary and annotated forms to equip you to create trusts and other wealth preservation tools to complement your client's will.

With this resource, you will be able to:

- determine a sensible approach for your clients' estate planning needs
- create practical estate plans to preserve your clients' and their families' wealth
- confidently handle a diverse range of client estate portfolios and assets

Online-only: \$229/year

Print + online package: \$309

 cle.bc.ca/847

BC Probate & Estate Administration Practice Manual

Manage your probate and estate matters with confidence

This publication is essential for: practitioners who do estate administration or estate litigation work.

If you work in estate administration, you know there is a high potential for error. Reduce that risk with *BC Probate & Estate Practice Manual*, which takes you step-by-step through handling probate and estate matters in BC. This longstanding manual is the answer to all your probate and estate administration questions, from initial contact with a personal representative to post-grant issues. This manual also covers difficult tax and conflict of laws issues, as well as potential areas for estate litigation.

With this resource, you will be able to:

- confidently advise personal representatives on how to successfully administer an estate
- prepare for and make probate and estate administration applications
- better avoid and handle contentious areas during the estate administration process

Online-only: \$229/year

Print + online package: \$329

 cle.bc.ca/845

Wills and Personal Planning Precedents: An Annotated Guide

Save time and draft wills that your clients can understand

This publication is essential for: anyone looking for BC-specific sample clauses for wills and related personal planning documents.

Clients are demanding legal documents they can comprehend, and wills clients are no exception. Immensely popular, *Wills and Personal Planning Precedents: An Annotated Guide* is your must-have tool for preparing plain language wills. It is the place to find BC-focused sample clauses for wills, powers of attorney, and other related documents. This guide also includes sample client questionnaires, forms, and letters along with commentary by Peter W. Bogardus, QC (retired), Mary B. Hamilton, and Sadie L. Wetzel explaining the use of clauses and alerting you to relevant law.

The online version features CLEBC's document builder which allows you to select clauses, create complete documents, and save and download documents for future use.

With this resource, you will be able to:

- draft wills and related documents more quickly and confidently
- fulfill your clients' need for clear understanding of their wills
- become more efficient by spending less time interpreting documents with each client

Online-only: \$229/year

Print + online package: \$309

 cle.bc.ca/846



Featured Contributor

MARY HAMILTON

Mary has almost 30 years of experience in matters relating to wills, trusts, and estate administration. She has held senior positions with various wills, estates, and trusts groups in Vancouver and was named Vancouver Trusts and Estates Lawyer of the Year by *Best Lawyers* in 2011 and 2017.

Mary advises clients about their estate planning and using wills, trusts, and other vehicles (including charitable giving) to minimize taxes on death.

Her advice is sought by successful business owners concerned about ensuring an effective transition of their business from one generation to the next and by wealthy individuals concerned about benefiting their offspring in a responsible (and tax-effective) way.

Mary spends a significant part of her time advising executors, administrators, and trustees about the probate process, administration of estates and trusts, and helping them pass their accounts.

She also advises about incapacity – preparing powers of attorney, nominations of committee, and representation agreements as well as advising attorneys, committees, and representatives about their roles and responsibilities. She also has a great deal of experience advising clients about providing for a relative or friend with a disability.

Mary lectures frequently to client groups, lawyers and other professionals, the charitable sector, and the public on wills, estates, incapacity, and charitable giving topics. She also shares her expertise with other BC lawyers by contributing as an author to CLEBC's *Wills and Personal Planning Precedents* and *Annotated Estates Practice*, and as an editorial board member for CLEBC's *BC Probate & Estate Administration Practice Manual* and *BC Estate Planning & Wealth Preservation*.

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Written by leading BC lawyers and judges, the papers in Online Course Materials contain discussions of substantive law, extensive commentary, practice tips, and unreported trial and appellate decisions for your practice area.

Case Digest Connection

No time to read the full text of recent cases, but want to keep current?

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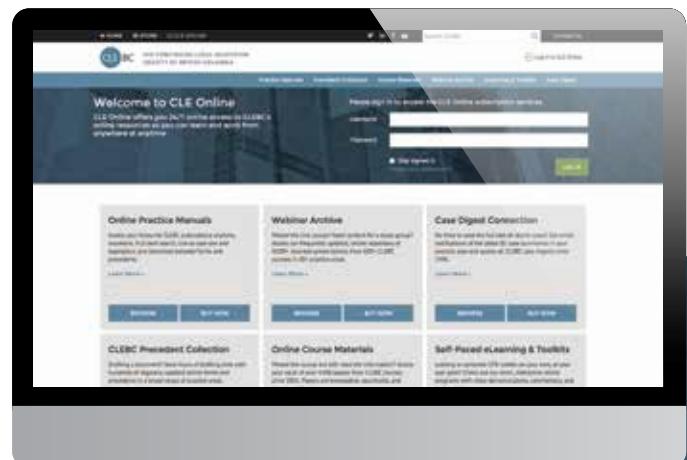
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